



February 8, 2021

Hello Discount Tire Family,

To further enhance our company's cyber defenses, we want to highlight a common cyber-attack that everyone should be aware of: **Phishing**.

What you need to know

Email "Phishing" is the most common type of cyber-attack that affects organizations like ours. Phishing attacks can take many forms, but they all share a common goal, getting you to share sensitive information, such as login credentials, credit card information, bank account details, or personal identity information.

To avoid these phishing schemes, please observe the following email Best Practices:

- Do not click on links or attachments from senders that you do not recognize.
- Be wary of .zip or other compressed or executable file types, such as .exe.
- Do not provide sensitive personal information (e.g., usernames and passwords) over email; legitimate businesses will never ask for this information over email.
- Watch for email senders that use suspicious or misleading domain names.
- Inspect URLs carefully to make sure they are legitimate and not imposter sites.
- Do not try to open any shared document that you are not expecting to receive.
- If you cannot tell if an email is legitimate or not, please delete or let the Service Desk or Security Team know.
- Be especially cautious when opening attachments or clicking links if you receive an email containing a warning banner indicating that it originated from an external source.

Our ask of you

- Please click on the following link: [Cyber Attacks – Email Phishing Schemes](#) and become familiar with the different phishing variations. This document can also be accessed from the Security page on the KC under Alerts.
- Thank you to those of you who submit their phishing email discoveries! These help us protect our people and enable us to see what is getting through the defenses.

NOTE: If you receive a suspicious email, inadvertently click on a link, or open an attachment from an unknown source, please contact the Service Desk x66008 so the appropriate teams can review and respond.

Thank you for helping to keep Discount Tire's information safe!