The Reinalt - Thomas Corporation

Information Security Policies and Procedures

1. Overview

The Information Security Policy and Procedures were developed specifically for The Reinalt-Thomas Corporation (TRTC). Implementation of the Policy and Procedures will ensure consistent security standards across the organization to help protect TRTC physical and information technology assets. It is each employee's responsibility to take the time to read and fully understand the statements published in this security policy.

Security Policy and Procedures General Statements:

- All locations must adopt and adhere to the published security policy

- Computing and network resources are for TRTC business use

- Third party service providers are to fully comply with published security polices

   and procedures

The Information Security Policy and Procedures establish security guidelines that are supported, monitored and enforced by TRTC Information Technology (IT) department. The policy also provides leadership with appropriate visibility to ensure processes and procedures are implemented throughout TRTC's environment.

The policy is a continuously updated dynamic document designed to adapt to the ever-changing technology within TRTC. It will be reviewed and updated annually (or more frequently as needed to reflect the security needs of the organization).

2. Security Standards, Goals, and Objectives

The purpose for establishing the Information Security Policy and Procedures is to protect TRTC business and customers. The goals include:

- Safeguard electronic data

- Protect TRTC and its customers and partners from financial loss

- Increase availability of TRTC network and software applications

- Protect the reputation and integrity of TRTC, its customers and partners

Questions and feedback can be directed to the IT Information Security Team DTC_IT_Information_Security@discounttire.com or the Chief Information Security Officer, John Pontrelli john.pontrelli@discounttire.com at 480-606-6939.