

# CORPORATE SERVICES



## Bulletin Board

### **Corporate Services Manages the Bulletin Board Page!**

The Bulletin Board is located on the Knowledge Center under the Corporate tab. Employees are encouraged to use the Bulletin Board page to access Charitable Opportunities, Lost & Found, Items for Sale, Tickets Available, Announcements & Items Wanted and Discounts Available. Listed below is a description of what you will find in each category.

**Charitable Opportunities:** Events and drives that the Civic & Charitable Club wishes to share with corporate employees. They are typically walks or other types of fundraisers for charities that have been reviewed by the CCC. (Please refrain from Go Fund Me and other personal fundraising postings.)

**Note:** Posts under this header are removed as events expire.

**Lost & Found:** Listings are managed by the Corporate Services Department. More information about the Lost & Found is available on the KC.

**Note:** Posts under this header are removed after 90 days and any lost monies are removed and donated to the BTHAF after 30 days.

**For Sale:** Items that you wish to buy or sell. You will also find postings from Arizona regional employees under this header.

**Note:** Posts under this header are removed after 30 days.

**Tickets Available:** Discount Tire employees are eligible to sign up for tickets posted in this section. Tickets are awarded as events unfold via raffle. The Tickets Available section is managed by Melenie Kunath.

**Announcements & Items Wanted:** The header says it all! This section is meant for event announcements, etc. Please refrain from posting network marketing information.

**Note:** Posts under this header are removed after 6 months.

**Discounts Available:** A listing of discount opportunities made available to employees. These discounts have been researched and posted by the Corporate Services team.

Please contact Corporate Services @ X66116 with any questions regarding the Bulletin Board page.