

## **SHIPPING REQUEST FORM**



Print completed form and attach to your shipment or email to:  
[dtc\\_distribution@discounttire.com](mailto:dtc_distribution@discounttire.com)

**Bring package(s) to the Distribution Center by 3:30PM for processing**

Date: \_\_\_\_\_

**REQUESTED BY:**

Name: \_\_\_\_\_

Ext: \_\_\_\_\_

Email: \_\_\_\_\_

Dept: \_\_\_\_\_

**SHIP TO REGION:** \_\_\_\_\_

**SHIP TO STORE:** \_\_\_\_\_

**SHIP TO ADDRESS:** (FedEx/UPS cannot ship to a PO Box)

Attention: \_\_\_\_\_

Company: \_\_\_\_\_

Street: \_\_\_\_\_

Floor/Suite: \_\_\_\_\_

City/State: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_

☐ **PROOF OF DELIVERY**

☐ **RESIDENTIAL**

**SERVICE LEVEL:** \_\_\_\_\_

**BILL TO:** \_\_\_\_\_ **ACCOUNT#:** \_\_\_\_\_

**COMMENTS:**

**SHIPPING LABELS:**