

FACILITIES



Corporate Kitchens

The corporate office houses ten kitchens each with their own unique number.

<u>Kitchen Number</u>	<u>Location/Area</u>	<u>Floor</u>
1A	Bruce's Bistro	First
	Stadium Kitchenette	First
1B	IT Kitchenette	First
1B-2	IT - Main Lobby Kitchenette	First
1C	Fitment & Technical Kitchenette	First
1C-2	Product / Inventory Mgmt Kitchenette	First
2A	HR Kitchenette	Second
2B	Construction / Real Estate Kitchenette	Second
2C	Claims Kitchenette	Second
	Executive Kitchenette	Second

Employees and guests are welcome to share whichever kitchenette they are near. Please keep in mind that shared areas are often the first areas to become untidy. These areas are also the first impression for a client or guest, and we want to ensure that they are kept as clean as possible. Do your part and remember:

- Discard any empty food containers especially when you take the last item
- Wipe down the counters if you spill or someone else did

NOTE: If your department was kind enough to share leftovers in a kitchen, please assign someone to consolidate food items, toss the empties and wipe down the surfaces at the end of the day.

Your attention to cleaning up throughout the day will be appreciated by the next user.

If you have any questions, please email Facilities@discounttire.com