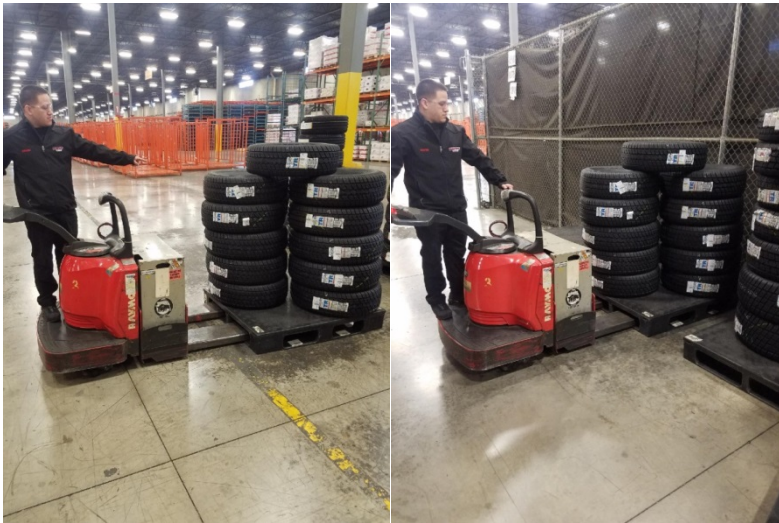


DC – Inbound Runner

Purpose The purpose of the inbound runner is to increase the efficiency of the product put away.

Guidelines The runner should always be aware of surroundings and should show 360 awareness at all times.

Inbound Runner

Step	Action
1	Lift pallet with electric rider. Make sure the forks on rider do not go in too far to the point to where the pallet is damaged.
2	Identify the brand on the pallet.
3	Drive to designated staging area and drop pallet off.
4	For ensure safety of the product and driver, leave a gap in between pallets and wall/fence of the drop off area.
5	While operating the rider be very attentive of surroundings as there are other machines being operated through the aisles.
6	<p>Make sure that there is not too much congestion in staging area, as this may increase the possibility of a collision between machinery and racks.</p> 

Contact Please see your mentor if you have any questions.