

DC – Loading Tire Line

Purpose

The Tire Line Loader is responsible for the pace of the line and loading the correct product by order. Following best practice is imperative to keeping the line moving at an effective rate. **If pallets are missing Pallet ID's, unorganized, or have too many tires on them let management know because this can cause confusion when loading orders on the lines.**

Guidelines

- Do not push tires past the shipper. This can cause label swaps.
- Placing tires DOT up and labels out allow the rest of the line to do their jobs more efficiently.
- Remember to load with your legs, not your back.

Loading the tire line

Follow these steps to load the tire line.

Step	Action
1	Identify, retrieve and provide the Pallet ID that is with the product to the shipper or placing it on the first tires of that pallet on the tire line.
2	Load one tire at a time with DOT facing Up and label facing out.
3	<p>Load similar product together.</p> <p>The loader should be looking at tire label vs sidewall to make sure tires are not mislabeled (Factory or DHL error) and stacked together by order.</p> <p>Loader should be aware of tread patterns matching, similar weights in product, and looking for kinked beads.</p> <p>If pallets are missing Pallet ID's, unorganized, or have too many tires on them let management know because this can cause confusion when loading orders on the lines.</p>
4	As a pallet is completed, move it to a designated area for the outbound runner to retrieve.

Contact

Please see your mentor if you have any questions.
