

DC – Picker Maintenance

Purpose	The purpose of the proper maintenance for order pickers is to ensure that the machines are working at the optimum performance. By having well maintained machinery it improves efficiency of workflow and helps ensure safety for the drivers.
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Guidelines	<u>EVERYDAY THE SAFETY CHECKLIST IS TO BE PERFORMED ON EVERY MHE MACHINE. IF ANYTHING IS FOUND DAMAGED OR INOPERABLE, THE MACHINE MUST BE LOCKED OUT AND SR. OR MANAGER MUST BE NOTIFIED IMMEDIATELY.</u>
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When watering machines be sure to have gloves, safety glasses, a spill bucket and any other PPE required, to ensure safety.

Batteries must be equalized once per week (preferably over the weekend). This will help to remove any sulfur that is formed as a result of the batteries being undercharged. Batteries should be fully charged before watering them. The most ideal time to perform the watering maintenance on the batteries is Monday, when they should all be fully charged and equalized.



Picker Maintenance	Step	Action
	1	All forms of MHE (pickers, elec. Riders, forklifts etc.) should have the batteries watered on a weekly basis, to maintain proper operation.
	2	Take machine to watering station, which should be in a safe area.
	3	Place sheet of cardboard underneath the battery to catch any overflow of acid/water that may spill during watering process.



Picker Maintenance cont.

	<p>Ensure machine is off, raise hood or remove side lid to gain access to battery. Make sure to disconnect battery from machine before servicing the battery.</p>	 
	<p>If...</p> <p>Machine is equipped with watering system.</p>	<p>Then...</p> <ul style="list-style-type: none"> Find the watering system connector and connect it to the watering nozzle that is connected to the hose. Press trigger until the fill indicator stops spinning, once stopped, disconnect hose, wipe off any residue, reconnect battery and close hood. 
	<p>Does not have a watering system,</p>	<ul style="list-style-type: none"> Remove caps from the top of the battery cells. Water each individual cell, filling it just above the plates of the battery. Once filled, replace all caps, wipe off any residue, reconnect battery, and close hood 

Contact

Please see your mentor if you have any questions.