


## DC – Used Product




### Purpose

To guide the DC's in the proper steps to cleaning, picturing, and submitting used product to list on eBay.

### Cleaning Product

Step	Action	
1	Inspect tire for any defects, damaged beads, and repairs. If any of these things exist please discard or find your Mentor.	
2	Mount the tire and dunk the tire to check for leaks.	
	<b>If...</b>	<b>Then...</b>
	If leaking	Discard the tire. Do not repair!!!!
	If not leaking	Put the assembly on the balancer to check for run-out. If out of tolerance discard tire. If good proceed to step 3.
3	Clean off all rocks, tape and dirt on the tread and sidewall.	
4	Spray paint the tread with flat black paint and apply tire shine to sidewalls (Make it look like a clean new used tire you would like to buy).	
5	If wheels clean tape weights off and wipe down wheel.	
6	Se product on gray sheet to use as a canvas.	

**Picturing  
Product**

Step	Action	
1	Log in to SRS on TC 70.	
2	Go to EBay Submissions.	
3	Take 4 pictures (NO FLASH PLEASE). Quality of pictures has to be great (if not it gets denied).	
4	<b>If...</b>	<b>Then...</b>
	1 tire/ wheel,	<b>Tire:</b> Take picture standing straight up.  <b>Wheel:</b> Take picture of the face of the wheel. 
	2 tires/ wheels,	<b>Tires:</b> Barrel stacked and then 2 <sup>nd</sup> standing straight up on top of it.  <b>Wheels:</b> Take image of face of wheels in the same picture. 
	3 tires/ wheels,	Separate them up into a single and 2 tire listing. Follow the steps (1 tire/wheel and 2 tires/wheels) above.
	4 tires/ wheels,	<b>Tires:</b> Barrel stack and stack 4 <sup>th</sup> tire standing straight up in middle of them.  <b>Wheels:</b> Take picture of all 4 faces of wheels. 

### Order of Pictures for Tires

- 1<sup>st</sup> picture tires barrel stacked.
- 2<sup>nd</sup> picture is of the middle of tread. Only 1 tire.
- 3<sup>rd</sup> picture is of the tread shoulder.
- 4<sup>th</sup> picture is of the size on the sidewall.



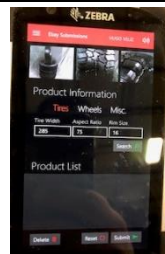
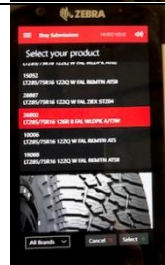
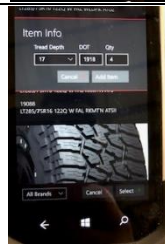
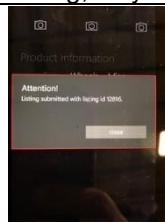
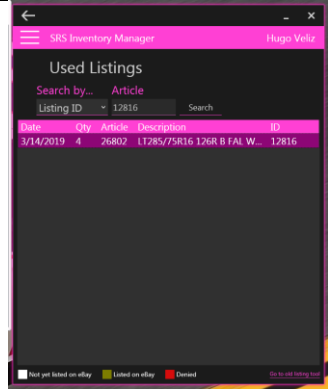
**Note:** Images must be clean and clear. If images are not, they will be denied.

### Order of Pictures for Wheels


- 1<sup>st</sup> picture of quantity. Lay out wheels and take a birds eye view.
- 2<sup>nd</sup> picture is the face of the wheel.
- 3<sup>rd</sup> picture of the face and lip of wheel.
- 4<sup>th</sup> picture should show any defects on wheel or birds eye view of the barrel of the wheel if new.



**Submitting Listings**

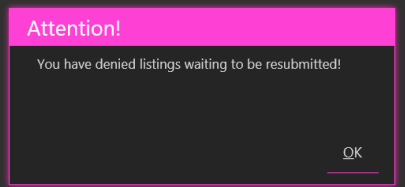
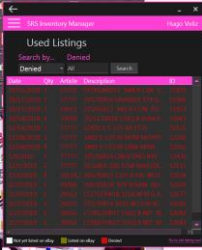
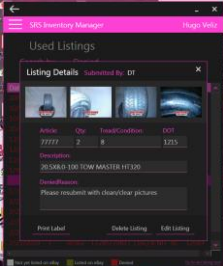
Step	Action	
1	Once done with pictures on TC 70 pick Tires, Wheels, or Misc. by sliding to the left.	
2	Type in tire size and hit search.	
3	Scroll down to you find the correct article # and description of tire and hit select.	
4	It will ask you for Tread depth, Dot, and Quantity, press to add item.	
5	Will prompt you if you want to submit listing, hit yes.	
6	A pop with the listing number will come up.	
7	Go to eBay Listing, search by Listing ID, and type in the article number and hit search.	

**Submitting Listings Cont.**

8	Double click product and verify that the information is correct.  <b>Important:</b> When submitting tire listing Chelsey's team needs to be notified if tires have been repaired	
9	Print label and stick on tire.	
10	Move product to your eBay racks.	

**Denied Listings**

At least once a day you should log into eBay Listings to check if you have any denied.

Step	Action
1	If you Have some that got Denied you will get this attention pop up. Press ok.  
2	Highlight search and pick Denied then press search.  
3	In the Denied/Reason box it will give you an explanation on what you need to do to correct listings.
4	Fix issue by editing listing or re submitting and click reprint.  

**Contact**

Please see your mentor if you have any questions.