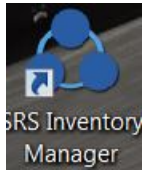


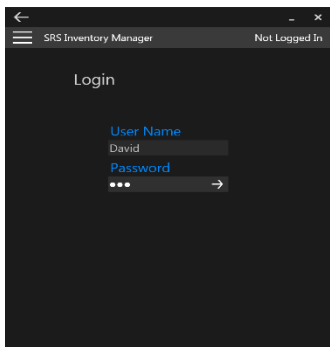
SRS

SRS is the warehouse management system used at DTD. We can receive product, move product and pick product using it. SRS stores inventory on all the locations and quantities for tires, wheels, and accessories in stock. SRS is also used to take our inventory twice a year. The SRS system is integrated with FedEx fastship and is used as our shipping system.

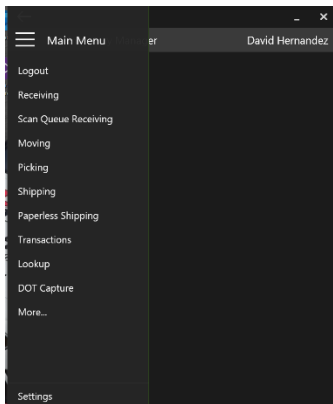
1. Please make sure that you have SRS downloaded to your desktop. The icon should look like the pic below. If you do not have it, please contact store support at support@discounttire.com.



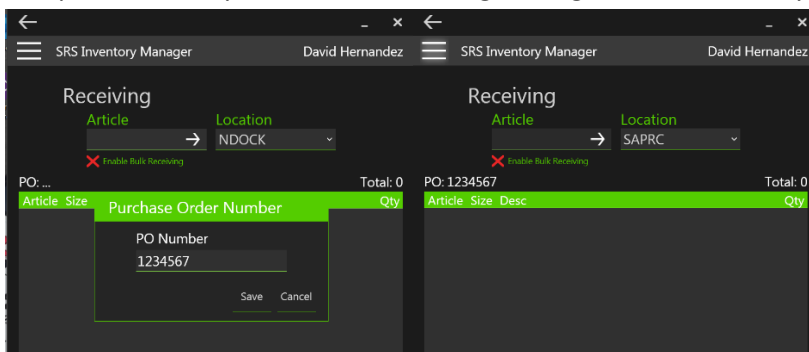
2. Once SRS is downloaded you will have to be added by the DC Manager or Senior for each DC. We recommend your user name and password to be simple and easy to type, since you will have to log in on ZebraTC70/75 guns and tablets with small keyboards and not as easy as using the desktop.
3. To begin using SRS click on the SRS icon and a log in screen pops up. Enter your user name and password and hit enter. It is not case sensitive.



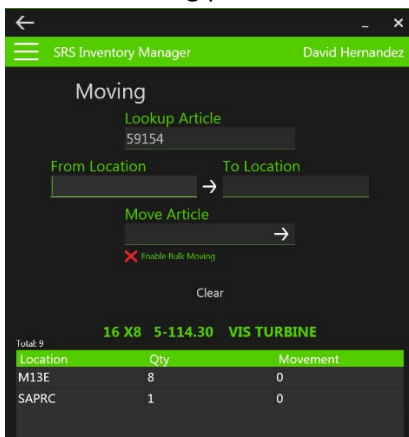
4. Once you log in you will be at the **Main Menu**. From here you have several options to choose from depending on what you will be doing (receiving, picking, moving product).



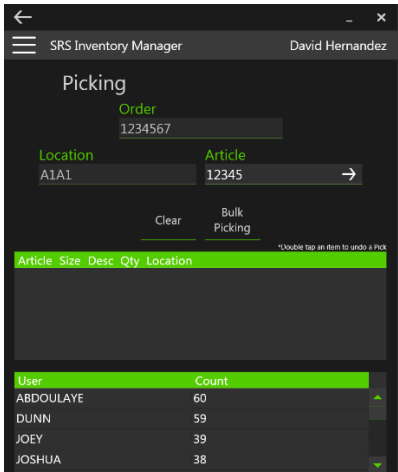
5. **Receiving** tab- To receive product you will need to locate the Purchase Order number from the paperwork issued with the shipment (cross-dock, factory direct, or special orders) and enter it on the PO Number field and the save button. Then select the receiving location from the dropdown. Then you can start receiving making sure to scan every barcode.



6. **Moving** tab- To move product you will need to scan the barcode the product you are moving. In this case it is article# 59154. SRS will show how many are in the receiving location and where it is located. Then enter the location into From Location field and scan the new location ID to the To Location field. Always check your moves and counts to ensure that we are not over or under scanning product into racks.



7. **Picking** tab- To pick product enter the invoice# in the Order field. Then scan your location ID and scan each barcode on each product. You will pick only what is required for each order. When picking please be careful to not double scan a barcode.



SRS Inventory Manager David Hernandez

Picking

Order: 1234567

Location: A1A1 Article: 12345

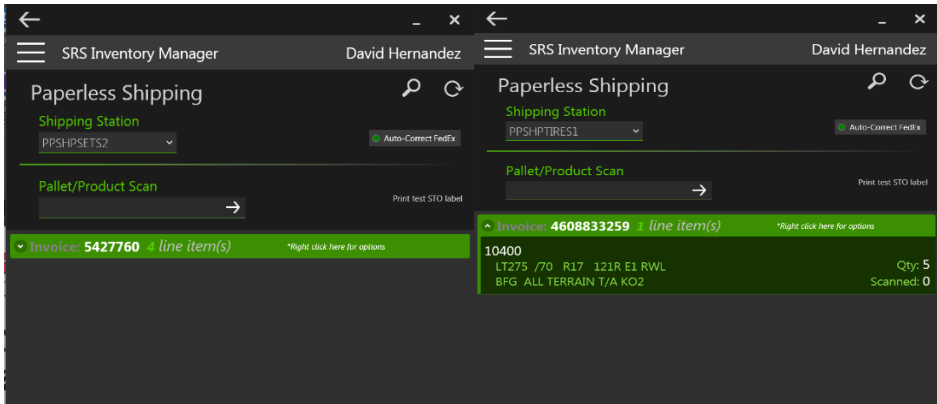
Clear Bulk Picking

*Double tap an item to undo a Pick

| Article | Size | Desc | Qty | Location |
|---------|------|------|-----|----------|
|---------|------|------|-----|----------|

| User | Count |
|----------|-------|
| ABDOLAYE | 60 |
| DUNN | 59 |
| JOEY | 39 |
| JOSHUA | 38 |

8. **Paperless Shipping** tab- To ship product being drop off on pallets with pallet ID's. Once you are ready to ship you will select a Shipping Station from the drop box options (**PPSHPTIRES1**, **PPSHPWHEELS1**, **PPSHPSETS1**). Once you select the profile, you will take the pallet ID and scan it. Only scan one ID at a time because it may have multiple orders on it. Start scanning the product and wait for the beep (correct product) or wrong buzzer sound (incorrect product). The screen will show product description to be scanned and scan count on the right corner. Repeat the process for wheels and sets.



SRS Inventory Manager David Hernandez

Paperless Shipping

Shipping Station: PPSHPSETS2

Pallet/Product Scan

Invoice: 5427760

Print test STO label

SRS Inventory Manager David Hernandez

Paperless Shipping

Shipping Station: PPSHPTIRES1

Pallet/Product Scan

Invoice: 4608833259

Print test STO label

| Invoice | 4608833259 | line item(s) |
|---------|---------------------------|--------------|
| 10400 | LT275 /70 R17 121R E1 RWL | Qty: 5 |
| | BFG ALL TERRAIN T/A KO2 | Scanned: 0 |

9. **Shipping tab-** If you need to ship product that is not on Paperless Shipping like used tires, accessories, or other problem orders you would use this tab. You would enter the article number on the article field and press on the arrow next to it to add the quantity being shipped. Then you would scan the article bar code on each product to reflect the quantity being shipped and compare with scanned quantity. If the product is wrong, it will make an error sound to alert you. Once you scan the right articles and quantity you would scan the bar code or manually type it in to ship.

The image displays two side-by-side screenshots of the SRS Inventory Manager application, specifically the Shipping tab. Both screenshots show the same interface with a dark theme and green accents.

Left Screenshot:

- Article:** 11254 (Enabled ✓)
- Scan:** (Empty)
- Clear** button
- Table:**

| Article | Description | Qty | Scanned |
|---------|----------------------------------|-----|---------|
| 11254 | 285 /45 R22 114 SNT SENTURY UHPT | 5 | 0 |
- Stats:** Previous Hour: 0 This Hour: 0
- Buttons:** Void Tracking, Reprint Labels, Invoice Lookup, Enable Reprints

Right Screenshot:

- Article:** 11254 (Enabled ✓)
- Scan:** 11254
- Clear** button
- Table:**

| Article | Description | Qty | Scanned |
|---------|----------------------------------|-----|---------|
| 11254 | 285 /45 R22 114 SNT SENTURY UHPT | 5 | 5 |
- Stats:** Previous Hour: 0 This Hour: 0
- Buttons:** Void Tracking, Reprint Labels, Invoice Lookup, Enable Reprints

10. **Transaction tab-** Is used to look up history on product by date, user, article, transaction type, location, or invoice/PO. Transaction type- receive, move, pick, rack audit, inventory count. On the example below you enter the article number (36848) and press the search button. This will pull up all the transactions for that article like Pick (Eduardo), Receive (SAP), and Move (Berto). If you search by User, you can see everything, an employee has done for what date you search for. This is for a more experience user and used for researching can't finds and the Sync Report process.

SRS Inventory Manager - Transactions

| Date | User | Article | Trans Type | Location | To Location | Invoice/PO |
|----------------------|------|---------|------------|----------|-------------|------------|
| 1/9/2021 12:00:00 AM | | 36848 | | | | |

Search Clear

Total Qty: 12 -- Total Transactions: 9

Export Sum Report Export To Excel DC: WDOH01

| TransTime | UserId | TransType | Article | Location | ToLocation | Order | Qty |
|-----------------------|---------|-----------|---------|----------|------------|------------|-----|
| 1/18/2021 12:51:56 PM | EDUARDO | PICK | 36848 | AL15D | | 5417046 | 4 |
| 2/2/2021 7:11:23 AM | SAP | RECEIVE | 36848 | SAPRC | | 1000306723 | 1 |
| 2/2/2021 7:11:24 AM | SAP | RECEIVE | 36848 | SAPRC | | 1000306723 | 1 |
| 2/2/2021 7:11:25 AM | SAP | RECEIVE | 36848 | SAPRC | | 1000306723 | 1 |
| 2/2/2021 7:11:26 AM | SAP | RECEIVE | 36848 | SAPRC | | 1000306723 | 1 |
| 2/2/2021 7:20:56 AM | BERTO | MOVE | 36848 | SAPRC | AL22E | | 1 |
| 2/2/2021 7:20:56 AM | BERTO | MOVE | 36848 | SAPRC | AL22E | | 1 |
| 2/2/2021 7:20:57 AM | BERTO | MOVE | 36848 | SAPRC | AL22E | | 1 |
| 2/2/2021 7:20:58 AM | BERTO | MOVE | 36848 | SAPRC | AL22E | | 1 |

12 Lookup tab- Is used to lookup the location of product or lookup a location to see what product is in it and the counts. If you are doing put away, you would enter the article number to see what location the product is and then put it away to keep articles together. Enter the article number or location on the Article/Location field. Examples - 1st picture is article look up and the 2nd is location lookup.

SRS Inventory Manager

David Hernandez

Lookup

Article/Location

36848 →

255 /70 R17 112
COP DISCOVERER AT3

Total Qty: 4 -- Locations: 1 DC: WDOH01

| Location | Qty |
|----------|-----|
| AL22E | 4 |

SRS Inventory Manager

David Hernandez

Lookup

Article/Location

I08B →

I08B

Count: 11 DC: WDGA01

| Article | Qty | Size | Description |
|---------|-----|-----------------|--------------------|
| 36848 | 4 | 255 /70 R17 112 | COP DISCOVERER AT3 |
| 37031 | 5 | 205 /55 R16 91 | BFG G-FORCE SPOR |
| 43869 | 2 | 235 /65 R16 103 | COP EVOLUTION TOUR |

13 DOT Capture tab- Is used to record DOT #'s on every retail tire Discount Tire Direct sale. You will scan the shipping label barcode into the Invoice/Tracking Barcode field. Then you will quality check the tire to the popup that comes up to make sure that the brand, model, size,

and speed rating match. If yes hit ok, then proceed to record the alpha numeric DOT # and hit save. If you need to correct the number or brand, select the tab that is needed and correct

The screenshot shows the 'DOT Capture' screen in the SRS Inventory Manager. At the top, there is a header bar with a back arrow, the title 'SRS Inventory Manager', and the user name 'David Hernandez'. Below the header, the title 'DOT Capture' is displayed. There are two input fields: 'Invoice/Tracking Barcode' and 'DOT Number'. The 'DOT Number' field has a right arrow button next to it. Below these fields is a table with two columns: 'DOT Number' and 'Qty'. The table is currently empty. At the bottom, there are five buttons: 'Fix DOTs', 'Delete Selected', 'Change Brand', 'Clear All', and 'Save'.

14 **More tab-** Select the More tab and you can access more options listed in the picture below.

The screenshot shows the 'Main Menu' screen in the SRS Inventory Manager. At the top, there is a header bar with a back arrow, the title 'Main Menu', and the user name 'David Hernandez'. Below the header, there is a list of menu items: 'Productive Supplies', 'Labels', 'Ebay Listings', 'Old DOT Submissions', 'DC Passdown', 'Night Timeclock', 'Rack Audit', 'Admin', and 'Back'. The 'Admin' item has a right arrow button next to it.

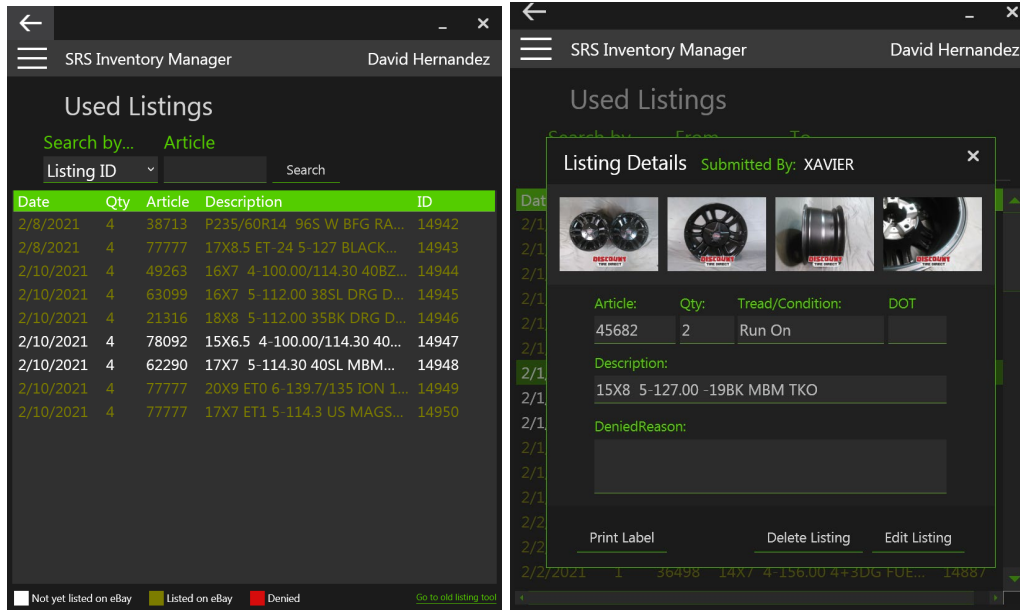
15 **Article Labels tab-** You can print article labels, location labels, create new pallet ID labels, and print pallet ID labels. Enter the article on the Article Label field, # of copies, and press Print Article. Location labels can be printed one location at a time or in a series of locations. Enter the location(A01A) in the Location From field and Location To field to print that single location

label. To print a series of locations, enter the starting location(A01A) in the Location From field and enter the ending location(A01E) in the Location To field. This will print all A01A, A01B, A01C, A01D, A01E. To create a new pallet ID just press the Create New Pallet ID button and it will create the next pallet number. To print just enter the pallet ID number in the Pallet ID field and select print.

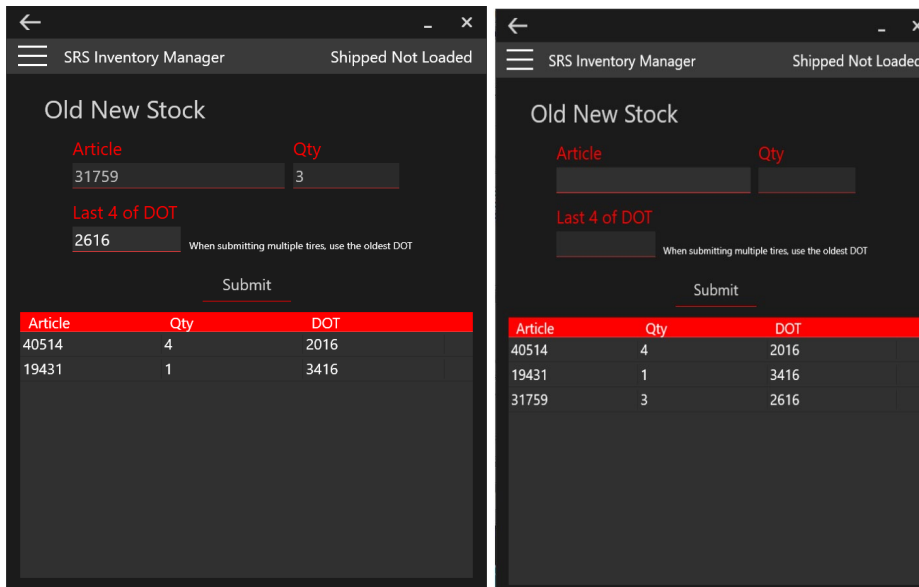
The screenshot shows a mobile application interface for 'SRS Inventory Manager'. At the top, there is a navigation bar with a back arrow, the app name 'SRS Inventory Manager', and the user's name 'David Hernandez'. Below the navigation bar, there is a toggle switch labeled 'Use Z1410 printer'. The main content area is divided into three sections:

- Article Labels:** Contains two input fields labeled 'Article' and 'Copies'. The 'Copies' field has the value '1'. Below these fields is a button labeled 'Print Article'.
- Location Labels:** Contains two input fields labeled 'Location From' and 'Location To'. Below these fields is a button labeled 'Print Locations'.
- Pallet Labels:** Contains one input field labeled 'Pallet Id'. Below this field are two buttons: 'Print Pallet Id' and 'Create New Pallet Id'.

- 16 **eBay Listings** tab- his is used to list, monitor and search used product listings. In the Search drop down list you can choose from article, date, denied, listing ID to search for product. The list is color coded white (Not yet listed on eBay), olive green (Listed on eBay), and red (Denied). Second picture show when pictures are submitted using the Zebra TC70 gun. You update article #, quantity, tread depth(tire) or condition (wheel), last 4 of DOT# (tire), and description



- 17 **Old DOT Submission tab - Old New Stock**- Use this when submitting new tires older than 4 years old but less than 6 years old (6 years or older let your manager know). Enter the article # in the Article field, how many in Qty field, and the last 4 of the DOT in the Last 4 of DOT field and press the Submit button. Once submitted it will show you the articles and quantities with DOT #'s of each. After it is done put tires in the **OLD DOT Section** so that product is pulled from the correct section when invoiced.



- 18 Rack Audit** tab- Use this when you want to do a rack audit. Scan location barcode or enter the location in the Location field. Then start scanning all the product in the rack. When done compare the tablet screen counts with the product in the rack if correct press Accept Scan button. Then press the Yes button to replace old inventory count in that rack.

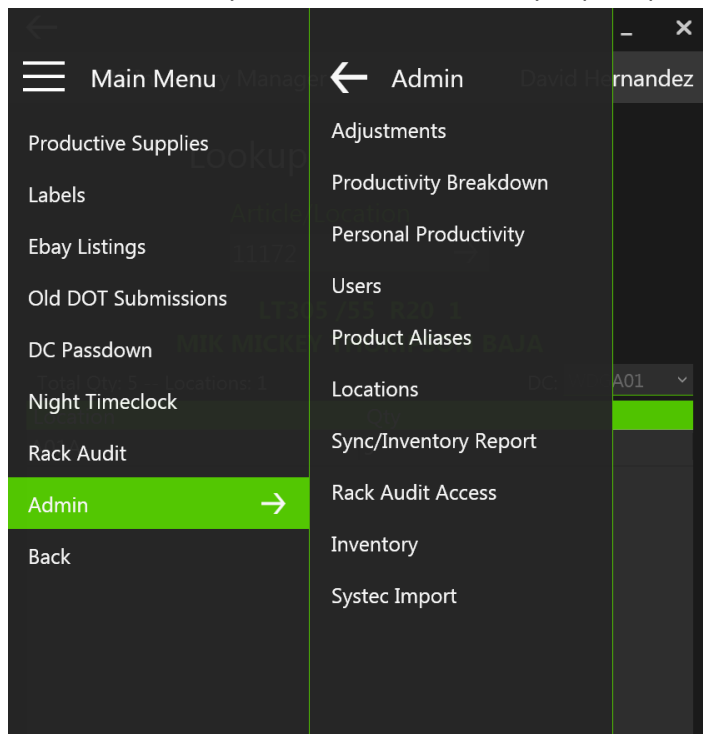
The image displays two screenshots of the SRS Inventory Manager application, specifically the Rack Audit screen. Both screenshots show a dark-themed interface with a top bar containing a back arrow, the text "SRS Inventory Manager", and the user name "David Hernandez".

Left Screenshot: The "Rack Audit" title is centered. Below it, the "Location" field contains "A01A". The "Article" field contains "11172" and the "Qty" field contains "1". A red "X" icon and the text "Quantity Editing" are visible below the Article field. At the bottom, a table displays inventory data:

| Article | Size | Desc | Qty |
|---------|-----------------|--------------------------|-----|
| 11172 | LT305 /55 R20 1 | MIK MICKEY THOMPSON BAJA | 5 |

Right Screenshot: This screenshot shows the same interface as the left one, but with an "Attention!" dialog box overlaid in the center. The dialog box has a yellow header and contains the text: "This will clear old inventory, and replace it with what was just scanned. Would you like to continue?". At the bottom of the dialog are "Yes" and "No" buttons. The "Article" field now displays "11172" and the "Qty" field displays "5".

19 Admin tab- When you select the Admin tab you pull up the Admin menu.



20 Adjustments tab- This tab is used submit an adjustment request to the support team at the DTD Call Center. Depending on what the reason is they will either add or subtract product. Some subtract(writeoff) reasons - used returns, damaged, misshipped, or missing. Some add reason- FedEx overgoods, misshipped, tires found not in stock at the DC. The Go To List tab pulls up what has been submitted and used to check yourself afterwards. **Manager approval required to submit adjustments.**

The left screenshot shows the 'Adjustments' form with the following fields:

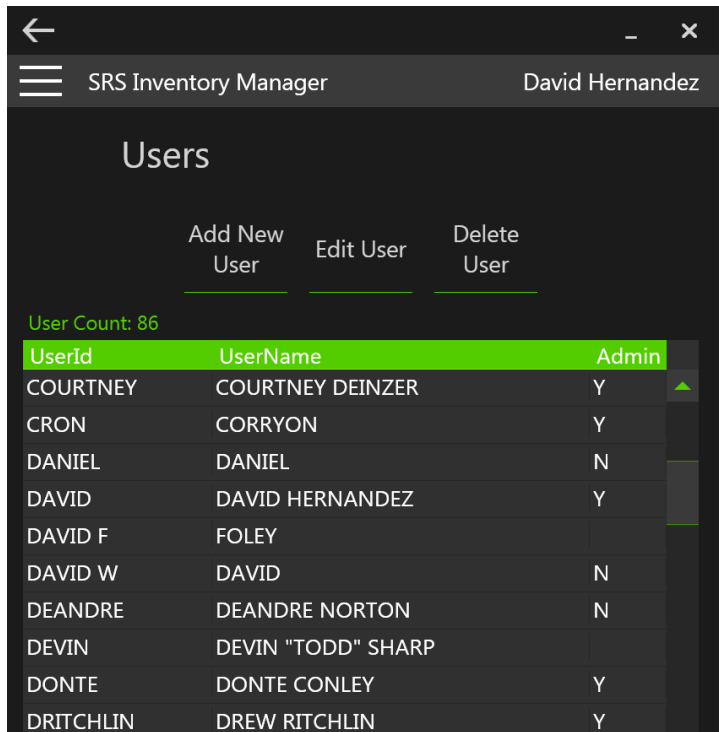
- *Article #
- *Qty
- PO/Order #
- Customer Name
- *Reason

At the bottom, there are two buttons: 'Go To List' and 'Submit Request'.

The right screenshot shows the 'Adjustments' list view with the following data:

| Article | Qty | OrderNumber | Location | RequestedBy |
|---------|-----|-------------|----------|-------------|
| 23511 | -3 | 4717024607 | WDOH01 | CELTIC |
| 64929 | +1 | | WDAZ01 | CHRIS |
| 64927 | -1 | | WDAZ01 | CHRIS |

- 21 User tab-** Manager or Seniors use this tab to add, edit, or delete users from SRS. DC managers grant Admin rights.



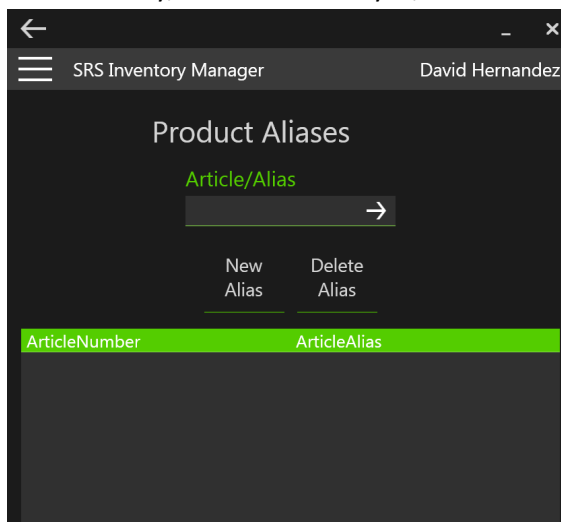
Users

Add New User Edit User Delete User

User Count: 86

| UserId | UserName | Admin |
|-----------|--------------------|-------|
| COURTNEY | COURTNEY DEINZER | Y |
| CRON | CORRYON | Y |
| DANIEL | DANIEL | N |
| DAVID | DAVID HERNANDEZ | Y |
| DAVID F | FOLEY | |
| DAVID W | DAVID | N |
| DEANDRE | DEANDRE NORTON | N |
| DEVIN | DEVIN "TODD" SHARP | |
| DONTE | DONTE CONLEY | Y |
| DRITCHLIN | DREW RITCHLIN | Y |

- 22 Product Aliases-** Use this tab to alias new product coming when SRS does not recognize the barcode. Look up the article number using Evolve. Press the New Alias button and enter the article # on the Article/Alias field and press enter. This will pull up the product description. Please verify, if correct select yes, if no check the article # on the Evolve.

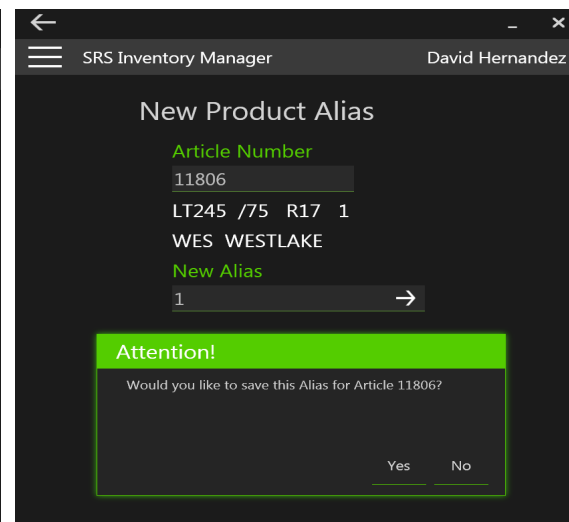


Product Aliases

Article/Alias

New Alias Delete Alias

| ArticleNumber | ArticleAlias |
|---------------|--------------|
|---------------|--------------|



New Product Alias

Article Number

11806

LT245 /75 R17 1

WES WESTLAKE

New Alias

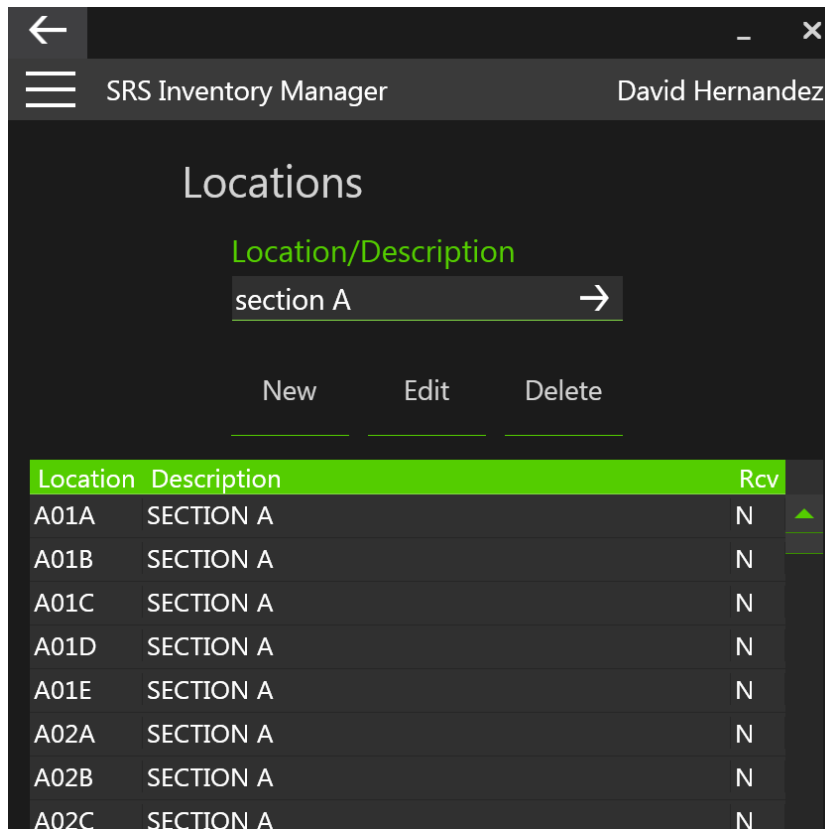
1

Attention!

Would you like to save this Alias for Article 11806?

Yes No

23 Locations tab- This tab is used to add, edit, or delete location/descriptions. In the Location/Description field enter the location or description to pull up.



The screenshot shows the 'Locations' tab in the SRS Inventory Manager. At the top, there is a search bar labeled 'Location/Description' with the text 'section A' entered and a right arrow button. Below the search bar are three buttons: 'New', 'Edit', and 'Delete'. Below these buttons is a table with the following data:

| Location | Description | Rcv |
|----------|-------------|-----|
| A01A | SECTION A | N |
| A01B | SECTION A | N |
| A01C | SECTION A | N |
| A01D | SECTION A | N |
| A01E | SECTION A | N |
| A02A | SECTION A | N |
| A02B | SECTION A | N |
| A02C | SECTION A | N |

To edit select the location from the list. You can then select Receiving Location to select yes or no.

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SRS Inventory Manager

David Hernandez

Edit Location

Location

A01B

Description

SECTION A

Receiving Location

N

Save

Cancel

To add/create a location select new. Then enter the new location in Location field, description in the Description field, and select yes or no in the Receiving Location drop down. Then press save.

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SRS Inventory Manager

David Hernandez

Add Location

Location

A01A

Description

A SECTION

Receiving Location

Save

Cancel

- 24 **Inventory** tab- This tab is used to begin inventory. You select the start date and end date. Then press the Begin Invenotry button and a prompt to enter the password comes up. It will show Locations scanned, Locations remaining, Article variances, and Percent Complete.

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SRS Inventory Manager

David Hernandez

Inventory

Start Date

2/11/2021 12:00:00 AM

◀

February, 2021

▶

| Su | Mo | Tu | We | Th | Fr | Sa |
|----|----|----|----|----|----|----|
| 31 | | | | | | |
| | | | | 11 | | |
| | | | | | | |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |

End Date

◀

February, 2021

▶

| Su | Mo | Tu | We | Th | Fr | Sa |
|----|----|----|----|----|----|----|
| 31 | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |

Begin Inventory

Current Inventory Stats

Refresh

Locations Scanned: ...

Locations Remaining: ... [View](#)

Article Variances: ... [View](#)

Percent Complete:

- 25 **Settings** tab- Tab is used to select Theme(colors and background color). The edit Connection button allows to choose which DC SRS you can log into as log as you have access.

← SRS Inventory Manager David Hernandez

Theme

Colors

Color swatches: Blue, Magenta, Green, Red, Light Blue, Orange

Background

Background swatches: Dark Grey, White

Connection

Database Address: 10.0.173.233,50830 Database Name: wdgasystec

Edit Connection Save Connection

v2.1.15

Contact Please see your manager if you have any questions.

