



DISCOUNT TIRE UNIVERSITY

## Working Around Moving Vehicles Practice Observation

Use for reference purposes only. For an employee to be certified, final observations must be completed in the LMS.

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### Guiding Vehicles In

Done	Action
	Identifies self as person guiding the driver.
	Clears vehicle's path of tools, equipment, and people.
	Stands to the side of the vehicle and makes eye contact with the driver.
	Guides the vehicle in slowly, using proper hand signals.
	Centers the vehicle in the bay or over the lift.
	Signals the driver to stop when the vehicle is aligned.
	Keeps path clear until vehicle is placed in park and the ignition is turned off.

### Guiding Vehicles Out

Done	Action
	Identifies self as person guiding the driver.
	Clears vehicle's path of tools, equipment, and people.
	Stands to the side of the vehicle and makes eye contact with the driver.
	Guides the vehicle out slowly, using proper hand signals.
	Watches for customers and on-coming traffic.
	Continues to guide the vehicle out until the vehicle comes to a complete stop and begins to move forward.

### Comments