


How to Change Your Webex Display Name

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Step	Action
1	Using Google Chrome, access the Webex link that was provided for training.
2	<p>Before joining the meeting, select the <b>Pencil Icon</b> in the top left-hand corner of the pop up. This will allow you to change your display name (ex: CAN01 – John Smith)</p> 
3	<p>Once your display name is updated, select the <b>green Join Meeting</b> button to join training.</p> 