

Nevada Earned Paid Leave* (Part-Time Employees)

Eligibility	Effective January 1, 2020, all part-time employees in Nevada are eligible for Earned Paid Leave (EPL).
Accruing EPL	Part-time employees accrue EPL starting January 1, 2020 OR from their date of hire (whichever is later) at the rate of 0.01923 hours of EPL for every hour worked, and can accrue up to 40 hours per year.
Using EPL	EPL may be taken in one-hour increments. Employees are entitled to use accrued EPL immediately after it has accrued with no waiting period. Employees may use EPL for any reason.
Accrued EPL Balance	Part-time employees can see their own accrued EPL balance in Workday by clicking on "My Time Off Balance" from the Workday home page.
EPL Carryover	Up to 40 hours of unused EPL can be carried over from year to year.
Contact	Please contact your Corporate Payroll Analyst with any questions regarding Earned Paid Leave and EPL calculations.

* In accordance with federal, state and local regulations, the Company reserves the right to amend, modify, change, suspend, cancel or terminate this policy at any time.