



Jury or Witness Duty

Discount Tire encourages employees to fulfill their civic duties by reporting for jury or witness service when called. Full-time and part-time employees are eligible to receive Jury Duty pay when the jury/witness service occurs on the employee's scheduled workday.

Hourly employees will be paid their regular hourly rate for any hours they were (or would have been) scheduled to work while performing jury/witness service. Hours paid for jury/witness service will not count as time worked for purposes of computing overtime pay.

Employees must notify their manager upon receipt of notification from the state or federal courts of an obligation to serve on a jury or act as a court witness and may be required to provide copies of the subpoena or jury summons. If selected to serve on a jury, employees may be asked to provide evidence of their service in order to continue to receive wages while serving.

Note: Employees appearing in their own case as a plaintiff or defendant or for a non-subpoenaed court appearance are not eligible for this benefit. However, they may request to use their own paid time off or request unpaid personal leave.

Please reach out to your Regional Office Manager for information regarding the Jury/Witness Duty benefits in your state.