



## Oregon Paid Sick Leave<sup>\*</sup> (Part-Time Employees)

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**Eligibility** All part-time employees in Oregon who have completed 90 days of employment are eligible for Paid Sick Leave (PSL).

**PSL Accrual:** Part-time employees accrue PSL from their date of hire at the rate of 1 hour of PSL per 30 hours worked.

**PSL Usage:** Time off may be taken in one-hour increments up to a total of 40 hours PSL for part-time employees.

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### Using Sick Time

A part-time employee can use PSL for the following reasons:

- Diagnosis, care, or treatment of an existing health condition of, or preventive care for, an employee or an employee's family member.
  - If an employee is the victim of domestic violence, sexual assault, or stalking.
  - Baby bonding to care for an infant or newly adopted child.
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### Amount of Sick Time

A part-time employee may use up to 40 hours of PSL a year.

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### PSL Carryover

Part-time employees may carry over up to 72 hours of PSL from one calendar year to the next.

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### Contact

Please contact your Corporate Human Resources partner with any questions regarding PSL calculations.

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<sup>\*</sup> The Company reserves the right at any time, to amend, modify, change, suspend, cancel or terminate this policy, in whole or in part.