

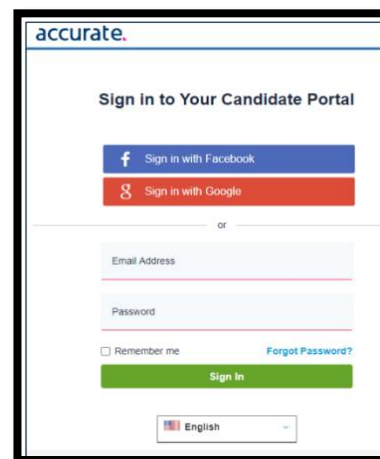
**Congratulations for being offered a job at Discount Tire / America's Tire!**  
**The next step in the hiring process is to complete a background check and drug screen.**

### How to begin the background check and drug screening process

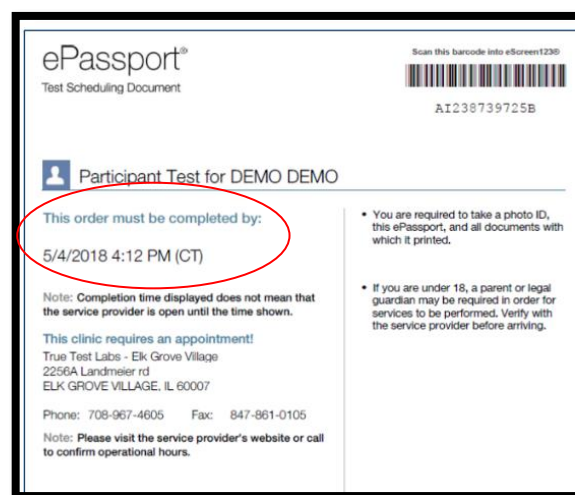
You will receive **one** email from [Ace\\_admin@accurate.com](mailto:Ace_admin@accurate.com) to set up your required background check and required drug screen. You must use the specific link in your email, as it is linked to your profile.

### Next Steps – Please read carefully, these steps are time sensitive

- Once you receive the email from Accurate, you **MUST** begin the process immediately. After completing all required background check information, you will select a clinic for your drug test.



- Your personalized drug screening confirmation (Epassport) will automatically be emailed to you upon completion. You also have the option to have it sent to your mobile phone via text. Please take the electronic or printed version of your Epassport along with your identification to your selected clinic.
- Please note the expiration date located on the Epassport. You **MUST** take your drug test **BEFORE** the expiration date.



**TIP:** After scheduling your drug screen, you may have the option of contacting your chosen clinic and making an appointment time. Call your selected clinic for details. Contact information for your selected clinic will be on your Epassport.

**If you have any questions, please contact Accurate Background (844-220-6741, 24/7)**