



**FLOOR JACK INSPECTION CHECKLIST
2 TON LOW PROFILE AND 3.5 TON MODELS**

Store Number: _____

Date of Inspection: _____

Instructions: Mark the box that best describes the condition of each part of the jack described below.

Checklist Item	Jack # 1		Jack # 2		Jack # 3		Jack # 4	
	Pass	Defective	Pass	Defective	Pass	Defective	Pass	Defective
Jack is free of excessive rust and corrosion								
Rubber jack pad is present								
Front wheels are well oiled and spin freely								
Clips holding front wheels on are correctly installed								
Rear wheel casters are well oiled and tightened properly								
Pump cylinders are free of leaks and damage								
Jack Handle has foam on it and is properly taped								
Rubber handle end bumper or tennis ball is present								
All nuts, bolts and screws are tight								
Jack raises with first 2 full pumps (oil level check)								
Weight capacity is clearly marked on the jack								
Action taken- (Keep in Service or Removed from Service)	Keep <input type="checkbox"/>	Removed <input type="checkbox"/>	Keep <input type="checkbox"/>	Removed <input type="checkbox"/>	Keep <input type="checkbox"/>	Removed <input type="checkbox"/>	Keep <input type="checkbox"/>	Removed <input type="checkbox"/>

Note: This inspection needs to be completed every 6 months. This inspection does not replace scheduled Weekly and Monthly Maintenance.

Inspection

completed by: _____



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Checklist Item	Jack # 5		Jack # 6		Jack # 7		Jack # 8	
	Pass	Defective	Pass	Defective	Pass	Defective	Pass	Defective
Jack is free of excessive rust and corrosion								
Rubber jack pad is present								
Front wheels are well oiled and spin freely								
Clips holding front wheels on are correctly installed								
Rear wheel casters are well oiled and tightened properly								
Pump cylinders are free of leaks and damage								
Jack Handle has foam on it and is properly taped								
Rubber handle end bumper or tennis ball is present								
All nuts, bolts and screws are tight								
Jack raises with first 2 full pumps (oil level check)								
Weight capacity is clearly marked on the jack								
Action taken -(Keep in Service or Removed from Service)	Keep <input type="checkbox"/>	Removed <input type="checkbox"/>	Keep <input type="checkbox"/>	Removed <input type="checkbox"/>	Keep <input type="checkbox"/>	Removed <input type="checkbox"/>	Keep <input type="checkbox"/>	Removed <input type="checkbox"/>

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Checklist Item	Jack # 9		Jack # 10		Jack # 11		Jack # 12	
	Pass	Defective	Pass	Defective	Pass	Defective	Pass	Defective
Jack is free of excessive rust and corrosion								
Rubber jack pad is present								
Front wheels are well oiled and spin freely								
Clips holding front wheels on are correctly installed								
Rear wheel casters are well oiled and tightened properly								
Pump cylinders are free of leaks and damage								
Jack Handle has foam on it and is properly taped								
Rubber handle end bumper or tennis ball is present								
All nuts, bolts and screws are tight								
Jack raises with first 2 full pumps (oil level check)								
Weight capacity is clearly marked on the jack								
Action taken-(Keep in Service or Removed from Service)	Keep <input type="checkbox"/>	Removed <input type="checkbox"/>	Keep <input type="checkbox"/>	Removed <input type="checkbox"/>	Keep <input type="checkbox"/>	Removed <input type="checkbox"/>	Keep <input type="checkbox"/>	Removed <input type="checkbox"/>

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Instructions: Mark the box that best describes the condition of each part of the jack described below

Checklist Item	Jack # 13		Jack # 14		Jack # 15		Jack # 16	
	Pass	Defective	Pass	Defective	Pass	Defective	Pass	Defective
Jack is free of excessive rust and corrosion								
Rubber jack pad is present								
Front wheels are well oiled and spin freely								
Clips holding front wheels on are correctly installed								
Rear wheel casters are well oiled and tightened properly								
Pump cylinders are free of leaks and damage								
Jack Handle has foam on it and is properly taped								
Rubber handle end bumper or tennis ball is present								
All nuts, bolts and screws are tight								
Jack raises with first 2 full pumps (oil level check)								
Weight capacity is clearly marked on the jack								
Action taken-(Keep in Service or Removed from Service)	Keep <input type="checkbox"/>	Removed <input type="checkbox"/>	Keep <input type="checkbox"/>	Removed <input type="checkbox"/>	Keep <input type="checkbox"/>	Removed <input type="checkbox"/>	Keep <input type="checkbox"/>	Removed <input type="checkbox"/>

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	Jack # 14		Jack # 15		Jack # 16		Jack # 17	
Checklist Item	Pass	Defective	Pass	Defective	Pass	Defective	Pass	Defective
Jack is free of excessive rust and corrosion								
Rubber jack pad is present								
Front wheels are well oiled and spin freely								
Clips holding front wheels on are correctly installed								
Rear wheel casters are well oiled and tightened properly								
Pump cylinders are free of leaks and damage								
Jack Handle has foam on it and is properly taped								
Rubber handle end bumper or tennis ball is present								
All nuts, bolts and screws are tight								
Jack raises with first 2 full pumps (oil level check)								
Weight capacity is clearly marked on the jack								
Action taken-(Keep in Service or Removed from Service)	Keep <input type="checkbox"/>	Removed <input type="checkbox"/>	Keep <input type="checkbox"/>	Removed <input type="checkbox"/>	Keep <input type="checkbox"/>	Removed <input type="checkbox"/>	Keep <input type="checkbox"/>	Removed <input type="checkbox"/>

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	Jack # 18		Jack # 19		Jack # 20		Jack # 21	
Checklist Item	Pass	Defective	Pass	Defective	Pass	Defective	Pass	Defective
Jack is free of excessive rust and corrosion								
Rubber jack pad is present								
Front wheels are well oiled and spin freely								
Clips holding front wheels on are correctly installed								
Rear wheel casters are well oiled and tightened properly								
Pump cylinders are free of leaks and damage								
Jack Handle has foam on it and is properly taped								
Rubber handle end bumper or tennis ball is present								
All nuts, bolts and screws are tight								
Jack raises with first 2 full pumps (oil level check)								
Weight capacity is clearly marked on the jack								
Action taken- (Keep in Service or Removed from Service)	Keep <input type="checkbox"/>	Removed <input type="checkbox"/>	Keep <input type="checkbox"/>	Removed <input type="checkbox"/>	Keep <input type="checkbox"/>	Removed <input type="checkbox"/>	Keep <input type="checkbox"/>	Removed <input type="checkbox"/>

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