

# SAFETY QUALITY FOCUS

NOVEMBER  
2023

LET'S GET YOU TAKEN CARE OF

## FACILITIES

This year, we will be working with you to encourage safety participation from everyone at your location. To do this, you will have your own Facilities safety-specific topics.

### ACTION ITEMS

- 1 Complete the DTU training
- 2 Review and share the safety topic with your people
- 3 Leave feedback



## INSTRUCTIONS

In the following pages, you will see an AOR icon that corresponds to the section for that AOR. We have set aside actions for the different AORs to complete in this communication.

- 1 Print out this Focus, review the information, and **complete the action items**.
- 2 Each section has action items to help you and your team complete this Safety Focus. **Review each section carefully.**
- 3 Each Safety Leader will need to **complete the DTU training module** for the month. You will be required to complete a course test following the training module.
- 4 Once all the action items are completed, **have a group discussion** about your findings and answer your feedback questions as a team.

### FEEDBACK ON THIS MONTH'S TOPIC

All feedback must be submitted through the Safety Feedback Portal.

**Safety Leader:** You will find the feedback questions at the end of this Safety Focus.

**CONTINUE TO PAGE 2 >**

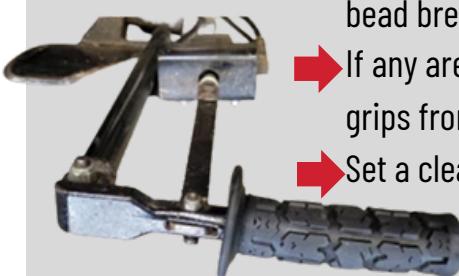


## EQUIPMENT MAINTENANCE

**DURING YOUR STORE VISITS  
PLEASE CHECK TO SEE THAT  
UPDATED EQUIPMENT AND  
OTHER TOOLS ARE IN THE  
STORE!**

**IF THEY ARE NOT PRESENT  
IN THE STORE PLEASE GUIDE  
THEM TO WHERE THEY CAN  
ORDER!**

### BEAD BREAKER GRIPS



#### SUPPORT YOUR

WORKFLOW ASSISTANT MANAGER  
AREA OF RESPONSIBILITY

- Verify the Workflow Manager has installed bead breaker grips on all changers
- If any are missing, instruct the WAM to Order grips from your warehouse
- Set a clear expectation and follow up to ensure the grips were installed

### THREAD SHAKER WITH GUARD

An improved Thread Shaker is now available that the socket doesn't get stuck on. Order on the **KC (EZ Garage)**. After the new thread shaker arrives, the old one should be removed and discarded.

EQUIPMENT ORDER: [Thread Shaker](#) 

NEW!



### STORES WILL BE:

- Testing all torque wrenches **daily**
- Ensuring all electronics work properly
- Verifying torque validator is secure to wall
- Checking torque wrench for accuracy, removing it from service if inaccurate and placing it in the red holder



### TORQUE VALIDATOR MANUAL

### DAILY CHECKLIST QRG

ORDER NOW

### EQUIPMENT: TORQUE VALIDATOR



**CONTINUE TO PAGE 3 >**



## DTU: Electrical Safety 2.0

This course focuses on specific electrical hazards found in the workplace and methods to minimize or eliminate those hazards. Topics covered include recalling basic rules of electricity as they relate to electrical safety, identify actions to take in an electricity-related emergency, recognize common electrical hazards, and describe methods to reduce or eliminate electrical hazards.

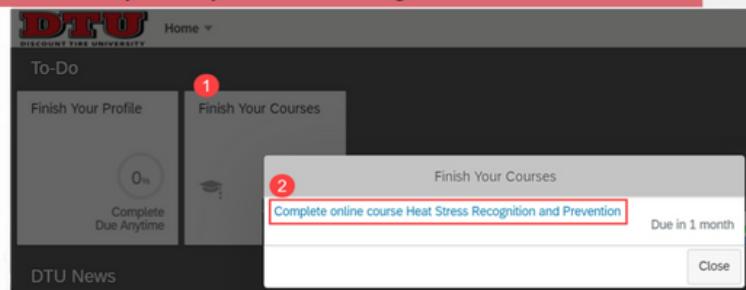


## ACCESS TO THE TRAINING MODULES

This month, you will be accessing the course through DTU. Managers and Senior Assistant Managers will both access the course assignments (safety course and acknowledgements) from the **DTU learning system To-Do List**.

Below, you will see an example of how this assignment will look:

1. Log into the DTU learning system using your employee ID and Okta/Windows login. On the homepage, click Finish Your Courses.
2. Click the name of the safety course you have been assigned.



**Call to action:** Complete the **DTU: Electrical Safety 2.0** training module and share what you learned with your people.

Contact [dtu\\_learning@discounttire.com](mailto:dtu_learning@discounttire.com) for troubleshooting.

### FEEDBACK ON THIS MONTH'S TOPIC

1. What did you learn from the training module **DTU: Electrical Safety 2.0**?
2. How will you make sure your people understand the material in its entirety?