

SAFETY FOCUS

AUGUST 2021



LET'S GET YOU TAKEN CARE OF®

DISTRIBUTION CENTERS

This year, we will be working with you to encourage safety participation from everyone at your Distribution Center. To do this, you will have your own DC safety specific topics.

ACTION ITEMS

- Complete the DTU training
- Review and share the safety topic with your people
- Leave feedback



INSTRUCTIONS

In the next pages, you will see DTU Extended Learning training modules as well as a safety topic for the month. ➤

We have included these safety topics as they pertain to you and your people.

- 1 Print out this Focus, review the information, and **complete the action items**.
- 2 Each section has action items to help you and your team complete this Safety Focus. **Review each section carefully.**
- 3 Each Safety Leader will need to **complete the DTU training module** for the month. You will be required to complete a course test following the training module.
- 4 Once all the action items are completed, **have a group discussion** about your findings and answer your feedback questions as a team.



Total Recordable Incident Rate

TRIR is the number of work-related injuries per 100 full-time workers.

A recordable injury is one that's more serious requiring treatment beyond first aid.

Month_Year	TRIR_YOY
JUN 2020	0
JUN 2021	0

TRIR can be used on its own to look at the organization's past safety performance: the lower the number, the better.

FEEDBACK ON THIS MONTH'S TOPIC

All feedback must be submitted through the Safety Feedback Portal.

Safety Leader: You will find the feedback questions at the end of this Safety Focus.

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WORKPLACE INSPECTIONS DTU EXTENDED LEARNING

Employers have a responsibility to maintain safe working conditions for their employees and to comply with the government health and safety standards that are applicable to their establishments. They must also ensure that employees have and use personal protective equipment when required for safety and health as they do their jobs. One of the key ways that employers can maintain safe and compliant working conditions is to conduct regular and thorough workplace inspections.

Follow the instructions below to log in and complete your DTU Extended Learning training module.

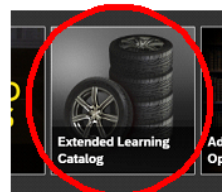


Log in to the DTU Extended Learning Catalog:

- Log in to DTU on the Knowledge Center
- Locate the Extended Learning Catalog



For **first time logging in to the Extended Learning Catalog**, follow the instructions by [clicking here](#)



- Click on View Compliance and select your training module

If you have any questions during the login process, please contact
dtu_learning@discounttire.com



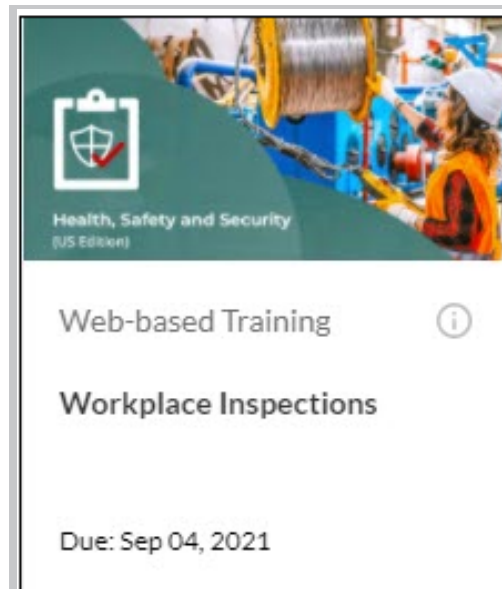
Complete the Training Module:

- Complete the **Workplace Inspections** training module
- After completing the training module, you will be required to **complete a course test**
- **Share the information** with your people



DTU Acknowledgement:

- After reviewing the monthly training module with your people, have them log into their DTU and complete the **Workplace Inspections** acknowledgement





REPORTING CLOSE CALLS FOR A STRONGER SAFETY CULTURE



We all know the importance of reporting all incidents and close calls.

To collect and share information on events that could have resulted in an injury or property damage, we first need to identify and gather data that can aid in the prevention of a similar occurrences. Our People have been doing a fantastic job of making sure incidents are being reported timely and accurately, however, close calls are not being reported as frequently.

What is a close call?

A “close call” is an event that occurred or almost occurred that could have but did not cause damage or injury.

Recognizing close calls enables us to take steps to eliminate hazards in the workplace before they cause injury or property damage. If you’ve watched activity in any part of your warehouse or find yourself making one of the following statements, it may have been a close call:

“I almost had an accident but didn’t.”

“Wow! That was close.”

“That could have easily hurt someone.”

Why Report a Close Call?

Any incident where Our People or Our Customer could have gotten hurt but didn’t is a red flag. It’s referred to as a Leading Indicator because it calls attention to a hazardous situation before an injury results. Many times, the difference between a close call and a critical injury is a split second or a fraction of an inch. In order to Coach a Safety Mindset, we must encourage Our People to report these events instead of brushing them off.

How Do Safety Leaders Report a Close Call?

Report close calls through the feedback portal on the Safety Page. Provide a thorough description of the close call. See images below:

A weekly Close Call winner!

As an incentive for our people to report more Close Calls, everyone who reports a Close Calls is entered into a drawing to win a \$50 gift card. One lucky winner is chosen weekly. The more you report Close Calls, the higher the chance you will have to win.



FEEDBACK ON THIS MONTH'S TOPIC

1. Did you find the information in the training module beneficial? How will you apply what you learned about workplace inspections?
2. How do you plan to get your people more engaged in reporting close calls?