

# SAFETY LEADER CTA

JANUARY 2021

AMERICA'S  
TIRE

DISCOUNT  
TIRE

DISCOUNT  
TIRE DIRECT

LET'S GET YOU TAKEN CARE OF®

## JANUARY 2021 ACTION ITEMS

**DUE JAN 30**

- Jan 2021 Store Safety Quality Focus
- Jan 2021 Facilities Safety Focus
- Jan 2021 DC Safety Focus
- Jan 2021 CTA Acknowledgement survey

**SURVEY**



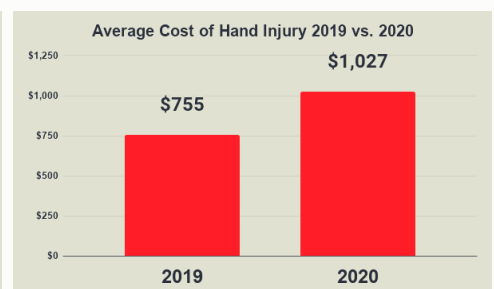
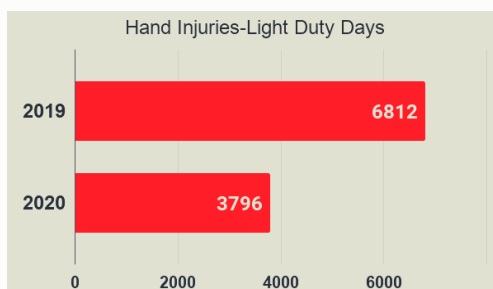
## INJURY TRENDS | OUR PEOPLE

### Safety is in Your Hands - Prevent Hand Injuries

- In 2020, about **900** employees suffered a hand injury
- One thing you can do to immediately help prevent hand injuries is to **wear gloves**
- Gloves are provided at no charge to all employees
- As a Safety Leader, you should go first, by wearing gloves yourself and encourage everyone on your team to wear gloves when servicing vehicles.
- Let's make it a top priority to prevent hand injuries in 2021



Share this with your team.






# VEHICLE DAMAGE TRENDS | OUR CUSTOMERS

## Wheel Detachment

In November 2020 there were **138** wheel detachment incidents reported at an average cost of **\$838** per incident. The chart to the right shows the top 4 makes and models reported as having a wheel detachment in November 2020. ➤

While we don't always know what the cause of a wheel detachment is, we do know that following our Best Practices gives us the best possible chance of making sure Our Customers leave our store safer than when they arrived. How well do You and Your People know the Critical to Safety and Quality components of Installing the Assembly?



**CRITICAL TO SAFETY**


Employees are not permitted to enter the zone beneath a lifted vehicle.

An assembly will NOT be installed if:

- The wheel and hub have not been cleaned and buffed
- More than one stud or lug is damaged or missing
- Obstruction is present that prevents the wheel from sitting flush on the hub

For aftermarket wheel installation:

- Needs seven turns of thread engagement for proper fitment

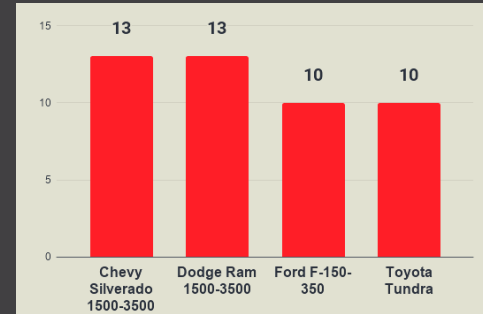


**CRITICAL TO QUALITY**

When installing an assembly:

- Three turns of thread engagement by hand can help reduce potential installation issues (cross threading, thread issues, etc.)
- *Using a closed palm, torque all exposed lugs, including all wheel locks*
- Maintain pressure on the assembly until the first lug is pre-torqued
- During pre-torquing, use two star patterns
- During final torquing, use one star pattern followed by one circle pattern to validate manufacturer's OE torque
- Spin the assembly to confirm clearance
- Set torque wrench to the proper setting
- Use proper torque extension

Top Make/Model November 2020 Wheel Detachment Incidents



## SAFETY LEADER SPOTLIGHT | OUR CULTURE

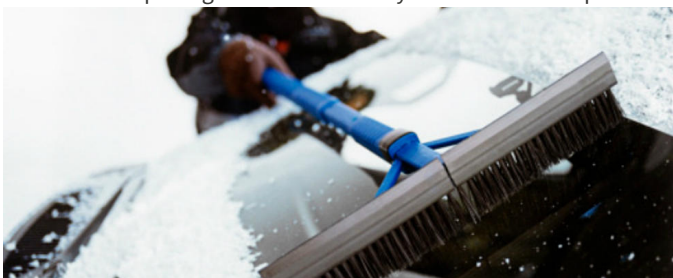
### Winter Safety Reminders

As the temperatures fall and the snow flies in many of our regions, the list of potential hazards grows. Here are a few reminders to help you safely navigate the winter season.

**Fuel-powered heaters are prohibited** - Fires and carbon monoxide poisoning are just a few of the hazards these types of heaters present. In addition, our stores are not properly equipped to store the fuel for fuel-powered heaters.

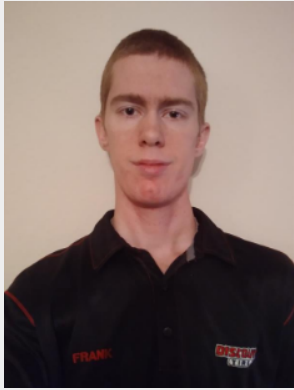
**Slips and falls** - Icy conditions can pose a hazard to Our People and Our Customers. It is critical that you and your team do a thorough job of clearing snow and applying ice melt to parking lots and walkways.

**Moving Vehicles** - Take the extra time to clear windows before pulling snow and ice covered vehicles in. Make sure your store has plenty of snow brushes/scrapers. Use caution when pulling into and out of bays to avoid wheel spin on lifts.



**Fuel Powered Heaters Are Prohibited!**

# CONTEST WINNERS – DECEMBER



## Safety & Quality Focused Video Contest

**Frank Hayes**

TXD 64 - Mansfield, TX

Don't forget to scan and watch this month!

**\$500 PRIZE**

## Close Call



**Kyle Jones**

NVL Region - NVL 03 - 12/07/2020

**Travis Seymour**

WAS Region - MIL 28 - 12/14/20

**Paul Perales**

OKO Region - OKO 10 - 12/21/20

**Tony Huynh**

COD Region - COD 02 - 12/28/20

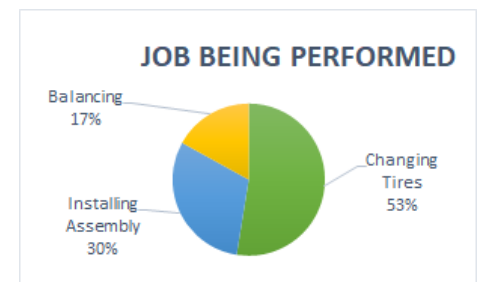
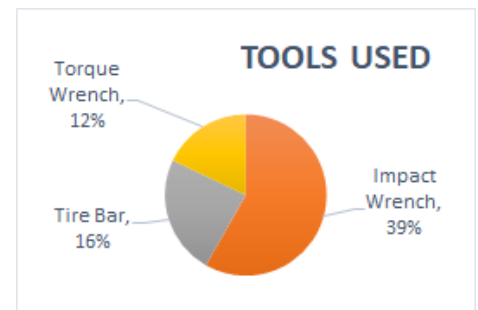
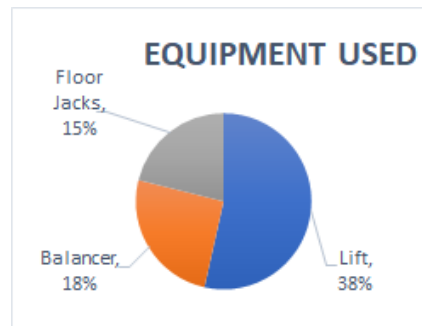
Don't forget: When you report a Close Call, you are automatically entered to win a \$50 gift card!

## CLOSE CALL REPORTING

Close calls will now need to be reported via the Incident Reporting ([link below](#))

The benefits of moving close call reporting is that we can categorize close calls by :

- Tools used
- Equipment used
- Jobs being performed



**Incident Reporting Portal link**

KC --> Claims Page --> Incident/Claim/Close Call --> File Report

## SAFETY ENGAGEMENT Through Dec 30th 2020

