

SAFETY FOCUS

JUNE 2021



LET'S GET YOU TAKEN CARE OF®

DISTRIBUTION CENTERS

This year, we will be working with you to encourage safety participation from everyone at your Distribution Center. To do this, you will have your own DC safety specific topics.

ACTION ITEMS

- Complete the DTU training
- Review and share the safety topic with your people
- Leave feedback

PREVENTING SLIPS TRIPS & FALLS



INSTRUCTIONS

In the next pages, you will see DTU Extended Learning training modules as well as a safety topic for the month. ➤

We have included these safety topics as they pertain to you and your people.

- 1 Print out this Focus, review the information, and **complete the action items**.
- 2 Each section has action items to help you and your team complete this Safety Focus. **Review each section carefully.**
- 3 Each Safety Leader will need to **complete the DTU training module** for the month. You will be required to complete a course test following the training module.
- 4 Once all the action items are completed, **have a group discussion** about your findings and answer your feedback questions as a team.



Total Recordable Incident Rate

TRIR is the number of work-related injuries per 100 full-time workers.

A recordable injury is one that's more serious requiring treatment beyond first aid.

Month_Year	TRIR_YOY
APR 2020	0
APR 2021	35.57

TRIR can be used on its own to look at the organization's past safety performance: the lower the number, the better.

FEEDBACK ON THIS MONTH'S TOPIC

All feedback must be submitted through the Safety Feedback Portal.

Safety Leader: You will find the feedback questions at the end of this Safety Focus.

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SLIPS, TRIPS, AND FALLS DTU EXTENDED LEARNING

This month's course is on slips, trips, and falls. This course is intended to provide employees with the ability to recognize and prevent slip, trip, and fall hazards, and to address the key components of ladder safety.

Follow the instructions below to log in and complete your DTU Extended Learning training module.

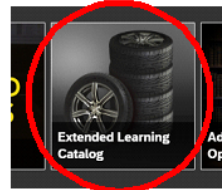


Log in to the DTU Extended Learning Catalog:

- Log in to DTU on the Knowledge Center
- Locate the Extended Learning Catalog



For **first time logging in to the Extended Learning Catalog**, follow the instructions by [clicking here](#)



- Click on View Compliance and select your training module

If you have any questions during the login process, please contact
dtu_learning@discounttire.com



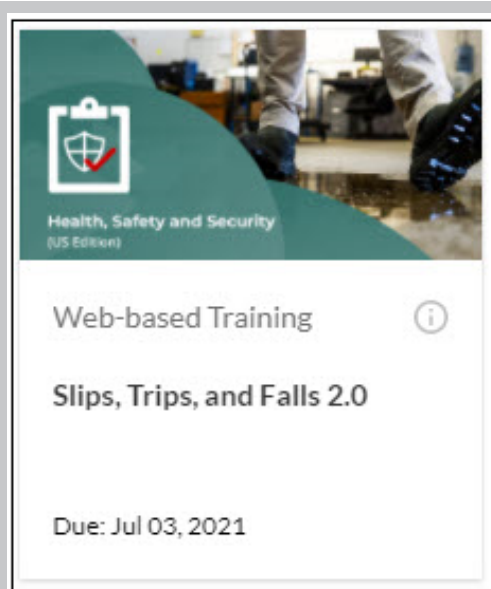
Complete the Training Module:

- Complete the **Slips, Trips, and Falls** training module
- After completing the training module, you will be required to **complete a course test**
- **Share the information** with your people



DTU Acknowledgement:

- After reviewing the monthly training module with your people, have them log into their DTU and complete the **Slips, Trips, and Falls** acknowledgement.



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PREVENTING SLIPS, TRIPS, AND FALLS IN YOUR WORK ENVIRONMENT

The Occupational Safety and Health Administration (OSHA) has multiple regulations and standards for reducing slips, trips and falls in the workplace. Among them is 29 CFR 1910.22-.30, applying to walking-working surfaces. It provides general industry recommendations to avoid clutter, protruding objects and wet conditions that can increase the incidence of slip and falls, no matter the job or industry.

Debris gets kicked around, liquids or chemicals get spilled, broken pallets get in the way – it's so easy for employees to end up slipping, tripping or falling in the warehouse. These types of incidents can lead to several different types of injuries, including concussions, head injuries, broken/fractured limbs, sprains/strains, bruises and contusions, and serious back problems. While these are some of the most dangerous and common incidents that happen in warehouses, they're also some of the most simple to prevent.

Start by evaluating your workplace and consider hazard prevention by conducting regular inspections. Identify high risk areas such as loading or unloading trailers, stepping on or off MHE, and isles or walkways, and properly training Our People on how to handle the removal of potential slip/trips/fall hazards. Encouraging Our People to invest in a good pair of shoes can greatly reduce the risk or injury. Coach them to be aware of their surroundings.

The simple steps below can help minimize slips, trips, and falls in your warehouse:

- Slow down and pay attention to where you are going
- Ensure adequate lighting
- Clean up all spills and debris immediately
- Mark or identify spills and wet areas
- Keep walkways clear of clutter and other obstacles
- Wear proper footwear with good traction
- Keep flooring in good condition

Review and Share:

- Read the information on **Preventing Slips, Trips, and Falls**
- Share the information you read with your people

Horseplay & Hazing

There will be absolutely no horseplay, wrestling or any physical behavior that could result in an injury to our employees. We can certainly enjoy the fun and camaraderie of our fellow employees. However, when there is the potential for physical injury or behavior that can be construed as abusive treatment, this is detrimental to Discount Tire, the management of Discount Tire, and the well being of all of our employees.

We have a "zero-tolerance" policy concerning horseplay. If anyone participates in this type of behavior, the consequences will be severe. The ultimate consequence can be termination of employment.



Report All Injuries to the registered nurse line below

**FOR IMMEDIATE ASSISTANCE
WITH INJURY OR ILLNESS
CONTACT A REGISTERED NURSE**

1-855-872-6658

OHIO STORES

1-844-871-8630

*these phone numbers are on the KC - Safety Page

FEEDBACK ON THIS MONTH'S TOPIC

1. Did you find the information in the training module beneficial? How will you apply what you learned about slips, trips & falls?
2. What are some areas within the DC where slips, trips, and falls can occur. What will you do to minimize or eliminate these potential hazards?