SAFETY QUALITY FOCUS | APR 2023

LET'S GET YOU TAKEN CARE OF®

DISTRIBUTION CENTERS

This year, we will be working with you to encourage safety participation from everyone at your location.

ACTION ITEMS

1. Complete the DTU training

2. Review and share the safety topic with your people

3. Leave feedback
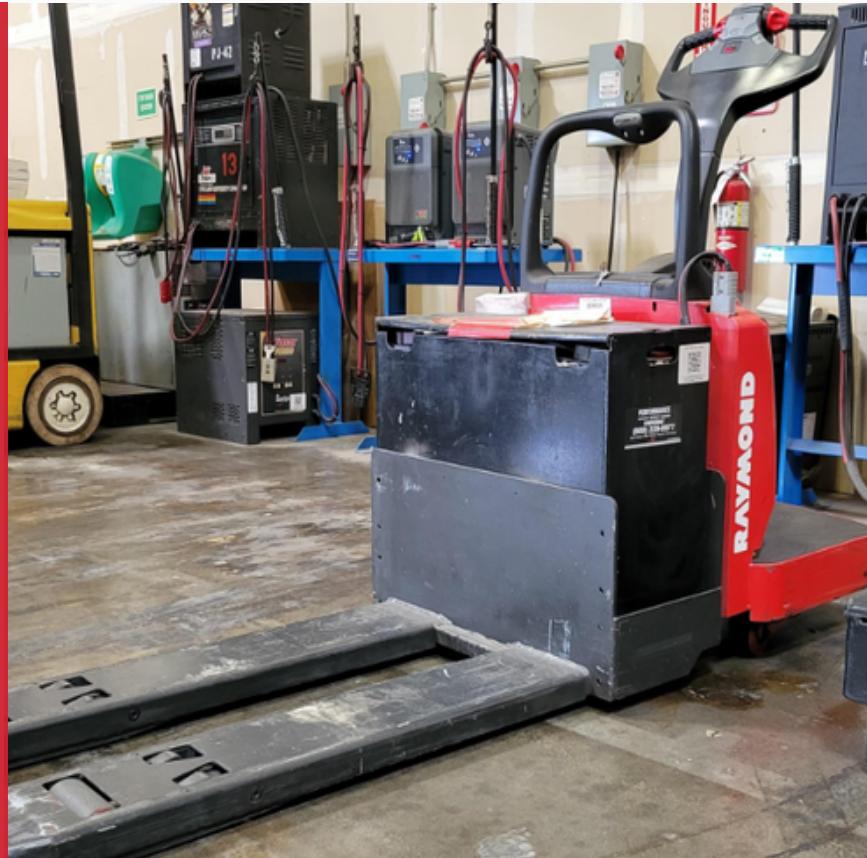
INSTRUCTIONS

In the following pages, you will see an AOR icon that corresponds to the section for that AOR. We have set aside actions for the different AORs to complete in this communication.

1. Print out this Focus, review the information, and **complete the action items.**

2. Each section has action items to help you and your team complete this Safety Focus. **Review each section carefully.**

3. Each Safety Leader will need to **complete the DTU training module** for the month. You will be required to complete a course test following the training module.

4. Once all the action items are completed, **have a group discussion** about your findings and answer your feedback questions as a team.

FEEDBACK
ON THIS MONTH'S TOPIC

All feedback must be submitted through the Safety Feedback Portal.

Safety Leader: You will find the feedback questions at the end of this Safety Focus.

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DISTRIBUTION CENTER

REPORTING CLOSE CALLS
FOR A STRONGER SAFETY CULTURE

We all know the importance of reporting all incidents and close calls.
To collect and share information on events that could have resulted in an injury or property damage, we first need to identify and gather data that can aid in the prevention of a similar occurrences. Our People have been doing a fantastic job of making sure incidents are being reported timely and accurately, however, close calls are not being reported as frequently.

What is a close call?
A "close call" is an event that occurred, or almost occurred, that could have but did not cause damage or injury.

Recognizing close calls enables us to take steps to eliminate hazards in the workplace before they cause injury or property damage. If you've watched activity in any part of your warehouse or find yourself making one of the following statements, it may have been a close call:

"I almost had an accident but didn't."   *"Wow! That was close."*
"That could have easily hurt someone."

Why Report a Close Call?
Any incident where Our People or Our Customer could have gotten hurt but didn't is a red flag. It's referred to as a Leading Indicator because it calls attention to a hazardous situation before an injury occurs. Many times, the difference between a close call and a critical injury is a split second or a fraction of an inch. In order to Coach a Safety Mindset, we must encourage Our People to report these events instead of brushing them off.

How Do Safety Leaders Report a Close Call?
Report close calls through the feedback portal on the Safety Page. Provide a thorough description of the close call. See images below:

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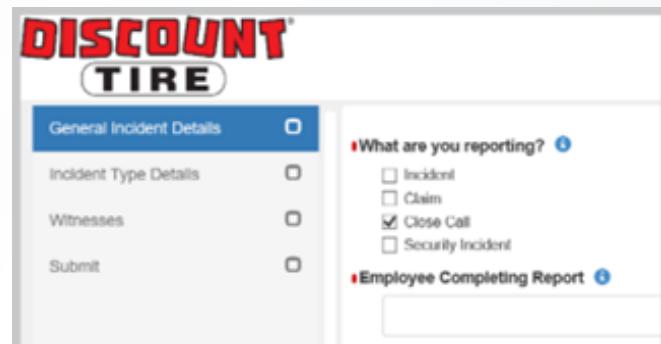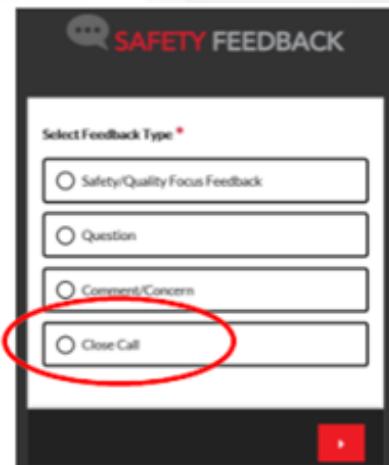
DTU: Sprains and Strains

The course is designed to help you better understand sprains and strains so you will be more aware of what you are doing and how you are doing it, in an effort to prevent this type of injury from happening to you.

ACCESS TO THE TRAINING MODULES

This month, you will be accessing the course through DTU. Managers and Senior Assistant Managers will both access the course assignments (safety course and acknowledgements) from the **DTU learning system To-Do List.**

Below, you will see an example of how this assignment will look:
1. Log into the DTU learning system using your employee ID and Okta/Windows login. On the homepage, click Finish Your Courses.
2. Click the name of the safety course you have been assigned.
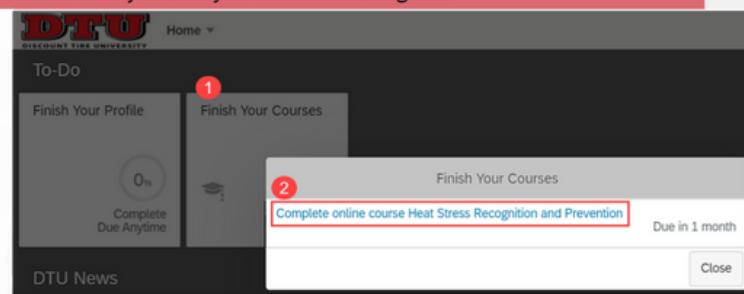
Call to action: Complete the **DTU: Sprains and Strains** training module and share what you learned with your people.

Contact **dtu_learning@discounttire.com** for troubleshooting

FEEDBACK
ON THIS MONTH'S TOPIC

1. What did you learn from the training module **DTU: Sprains and Strains?**

2. How will you make sure your people understand the material in its entirety?

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