REQUIREMENTS FOR DRIVERS & VEHICLES

DRIVERS & VEHICLES

1) Each driver needs an ELD Device login & password
2) Each driver needs to understand how to log into the ELD at the beginning of the shift and log out of the device at the end of the shift
3) Each driver needs to understand how to Select and Release the vehicle they will operate
4) Each vehicle needs a mounting device (in view of the driver) for the cell phone used as the ELD Device
5) Each driver needs to understand that their cell phone must be mounted in a mounting device (in view of the driver) while the vehicle is in motion
6) Each driver needs to understand the Driver Statuses and applicable Hours of Service
   a. Driver Statuses
      i. Off Duty
      ii. Sleeper Berth
      iii. Driving
      iv. On Duty Not Driving
   b. Hours of Service
      i. 11-Hour Rule
      ii. ½-Hour Break Rule
      iii. 14-Hour Rule
      iv. 60-Hour Rule
7) Each driver needs to understand how to enter comments and annotations for certain Driver Statuses
8) Each driver needs to understand how to edit the ELD Record if errors are recorded
9) Each driver needs to understand that Unidentified Driving Records (UDRs) will be created if the vehicle is driven without a driver logged in and how to accept or reject a UDR if sent to their device
10) Each vehicle must possess the following items:
    a. Emergency Triangles
    b. Fire Extinguisher
    c. Spare fuses for necessary vehicle equipment
    d. ELD Device User Manual
    e. ELD Device Malfunction Explanation Sheet
    f. ELD Quick Reference Guide
    g. ELD Device Inspection Instructions, including how to complete a Data Transfer
       i. Web Services Data Transfer
       ii. Email Data Transfer
    h. 8 Blank Paper Logbook Pages

ADMINISTRATIVE

1) Each driver needs an ELD Device login & password (including profile setup with name, Drivers License information – DLN or SSN cannot be part of driver's login
2) Each vehicle needs a mounting device (in view of the driver) for the cell phone used as the ELD Device
3) Each vehicle must possess the following items:
   a. Emergency Triangles
   b. Fire Extinguisher
   c. Spare fuses for necessary vehicle equipment
   d. ELD Device User Manual
   e. ELD Device Malfunction Explanation Sheet
   f. ELD Quick Reference Guide
   g. ELD Device Inspection Instructions, including how to complete a Data Transfer
      i. Web Services Data Transfer
      ii. Email Data Transfer
   h. 8 Blank Paper Logbook Pages

DRIVER TRAINING

1) Each driver needs to understand how to log into the ELD at the beginning of the shift and log out of the device at the end of the shift
2) Each driver needs to understand how to Select and Release the vehicle they will operate
3) Each driver needs to understand that their cell phone must be mounted in a mounting device (in view of the driver) while the vehicle is in motion
4) Each driver needs to understand the Driver Statuses and applicable Hours of Service
   a. Driver Statuses
      i. Off Duty
      ii. Sleeper Berth
      iii. Driving
      iv. On Duty Not Driving
   b. Hours of Service
      i. 11-Hour Rule
      ii. ½-Hour Break Rule
      iii. 14-Hour Rule
      iv. 60-Hour Rule

5) Each driver needs to understand how to enter comments and annotations for certain Driver Statuses
6) Each driver needs to understand how to edit the Record of Duty Status if errors are recorded

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Published on: 03/09/2018
Updated on: 10/06/2022

7) Each driver needs to understand that Unidentified Driving Records (UDRs) will be created if the vehicle is driven without a driver logged in and how to accept or reject a UDR if sent to their device

8) Each driver must understand the following required items:
   a. Emergency Triangles
   b. Fire Extinguisher
   c. Spare fuses for necessary vehicle equipment
   d. ELD Device User Manual
   e. ELD Device Malfunction Explanation Sheet
   f. ELD Quick Reference Guide
   g. ELD Device Inspection Instructions, including how to complete a Data Transfer
      i. Web Services Data Transfer
      ii. Email Data Transfer
   h. 8 Blank Paper Logbook Pages

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