



## BOPIS Email Templates

### Email Templates

Use these templates to create and send acknowledgement emails to your BOPIS customers.

Status	Email
In-stock with appointment	<p>Hi <i>{Insert Customer Name}</i>,</p> <p>We have received your Discount Tire online order and just wanted to send you a note that everything will be ready for your <i>{insert appointment info}</i> appointment.</p> <p>When you arrive please <i>{insert arrival details for your location}</i> and we will get you taken care of.</p> <p>If you have any questions, please don't hesitate to reach out. We look forward to serving you. Thank You!</p> <p>Discount Tire</p> <p><i>{Insert store address Phone number email}</i></p>
In-stock, no appointment	<p>Hi <i>{Insert Customer Name}</i>,</p> <p>We have received your Discount Tire online order and just wanted to send you a note that everything is ready for installation! Please feel free to come down any time Monday - Friday 8 - 6 and Saturday 8-5. If you would like to schedule a time to have these installed, just let us know.</p> <p>When you arrive please <i>{insert arrival details for your location}</i> and we will get you taken care of.</p> <p>If you have any questions, please don't hesitate to reach out. We look forward to serving you. Thank You!</p> <p>Discount Tire</p> <p><i>{Insert store address Phone number email}</i></p>
Out-of-stock with appointment (ON TIME)	<p>Hi <i>{Insert Customer Name}</i>,</p> <p>We have received your Discount Tire online order and wanted to let you know that one or more of these items were out of stock. We will have all items ready prior to your appointment on</p> <p><i>{Insert Appointment Details}</i>.</p> <p>When you arrive please <i>{insert arrival details for your location}</i> and we will get you taken care of.</p> <p>If you have any questions, please don't hesitate to reach out. We look forward to serving you. Thank You!</p> <p>Discount Tire</p> <p><i>{Insert store address Phone number email}</i></p>

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<b>Status</b>	<b>Email</b>
Out-of-stock with appointment (LATE)	<p>Hi <i>{Insert Customer Name}</i>,</p> <p>We have received your Discount Tire online order and wanted to let you know that one or more of these items were out of stock. Unfortunately, we will not be able to have all of these items here before your scheduled appointment. We have other items in stock that we can install for you, or we can reschedule your appointment when your items arrive. Please let us know how you would like to proceed.</p> <p>If you have any other questions, please don't hesitate to reach out. We look forward to serving you. Thank You!</p> <p>Discount Tire</p> <p><i>{Insert store address Phone number email}</i></p>
Out-of-stock, no appointment	<p>Hi <i>{Insert Customer Name}</i>,</p> <p>We have received your Discount Tire online order and wanted to let you know that one or more of these items were out of stock. We will let you know once all of your items have arrived and your order is ready for installation.</p> <p>If you have any other questions, please don't hesitate to reach out. We look forward to serving you. Thank You!</p> <p>Discount Tire</p> <p><i>{Insert store address Phone number email}</i></p>