

## **DTC 200 Club Passenger Information**

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The Halle Family values the hard work and dedication it takes for stores to grow and be successful, so they generously offer the company airplane for a day to all full-time employees that helped reach the DTC 200 Club (200 Club) sales goal. Everyone is allowed to bring a guest on this special trip.

### **Planning**

A flight itinerary will be sent out before the trip that includes: The destination (within one hour's flight time, approximately 400 miles), FBO (corporate aircraft terminal), departure and arrival times, flight crew information, and any other pertinent information related to the trip. The Flight Department will arrange ground transportation at the destination.

### **Timing**

- Unless otherwise noted, flights typically depart at 10:00 AM and return home by 6:00 PM.
- Arrive at least 30 minutes before departure. Promptness is important and a courtesy to fellow passengers to stay on schedule.
- Passenger delays must be communicated to Regional Office Staff and/or the Flight Crew.

### **Dress Code and Conduct**

- Neat casual attire, appropriate for lunch at a nice restaurant (shorts, jeans, tank tops, and flip flops are inappropriate).
- Remember, while you are traveling, you represent Discount Tire/America's Tire, and you should conduct yourselves in a professional manner. Have fun, but please be safe and responsible.

### **Health Assessment**

- Do a self-health assessment before you arrive. If you don't feel well or if you have any cold or flu symptoms (fever, headache, body aches, cough, sore throat, respiratory illness), please stay home.
- If you have been exposed to a COVID-positive family member or roommate, please ensure that you have been isolated from that person and you have no cold or flu symptoms.
- COVID vaccination is not required for 200 Club flights.

### **The Trip**

- Ground transportation at the destination will be arranged by the Flight Department.
- The flight crew will accompany you to a predetermined restaurant where a delicious lunch and great company will be shared.
- After lunch, you are free to explore the chosen destination.
- The crew will coordinate a pickup location and time to get everyone back to the airport on time.

We look forward to seeing you on a flight soon! Thanks for all your hard work!

The Flight Department