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# Nitto Dealer Portal User Guide

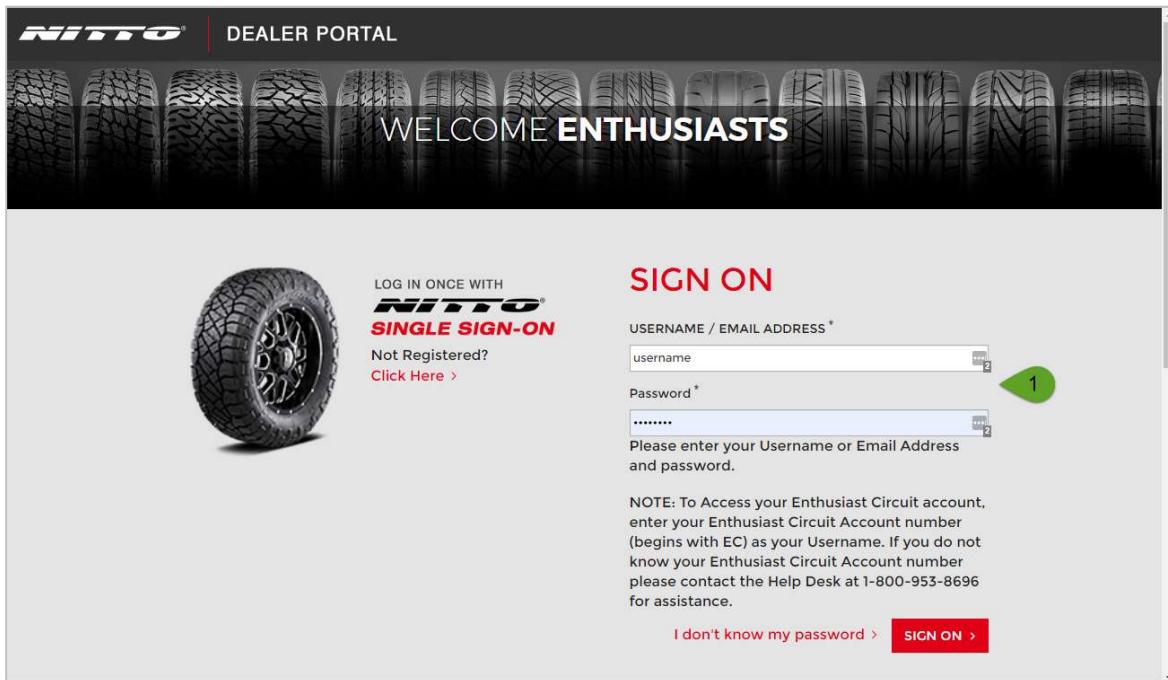
## Placing Orders



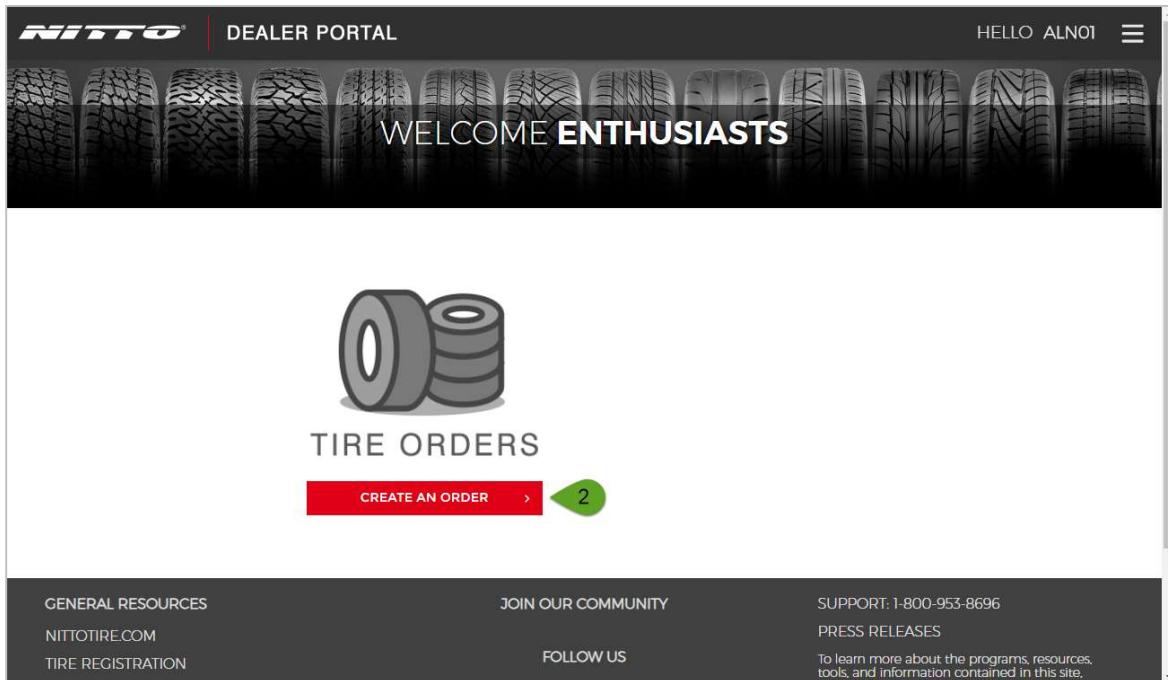
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## Login



The image shows the 'SIGN ON' page of the Nitto Dealer Portal. At the top, the Nitto logo and 'DEALER PORTAL' are displayed. Below this is a banner with the text 'WELCOME ENTHUSIASTS' and a background image of several tires. On the left, there is a large image of a tire. In the center, the 'SIGN ON' heading is in red. Below it are two input fields: 'username' and 'Password'. A green callout bubble with the number '1' points to the 'username' field. Below the fields is a note: 'Please enter your Username or Email Address and password.' To the right of the fields is a note: 'NOTE: To Access your Enthusiast Circuit account, enter your Enthusiast Circuit Account number (begins with EC) as your Username. If you do not know your Enthusiast Circuit Account number please contact the Help Desk at 1-800-953-8696 for assistance.' At the bottom are two buttons: 'I don't know my password >' and a red 'SIGN ON >' button.



The image shows the 'TIRE ORDERS' page of the Nitto Dealer Portal. At the top, the Nitto logo and 'DEALER PORTAL' are displayed, along with a 'HELLO ALN01' greeting and a menu icon. Below this is a banner with the text 'WELCOME ENTHUSIASTS' and a background image of several tires. In the center, there is a graphic of two tires and the text 'TIRE ORDERS'. Below this is a red 'CREATE AN ORDER >' button. A green callout bubble with the number '2' points to this button. At the bottom, there is a dark footer bar with three sections: 'GENERAL RESOURCES' (links to NITTOTIRE.COM and TIRE REGISTRATION), 'JOIN OUR COMMUNITY' (links to FOLLOW US), and 'SUPPORT: 1-800-953-8696' (links to PRESS RELEASES and a note about programs and resources).

1. Login with your store's account. It should be your store number.
2. Click on Create an Order to go to the order page.

## Searching for Products

1. You can search by product code or product name in the Search Catalog field. Enter product code or the name of the tire and click the Search button.
2. To browse tires by tread pattern, click on Select a Tire Line. This will open the catalog, showing all the tread patterns available. (see below)
3. Click View Tires to see the available sizes.

The screenshot shows the Nitto Dealer Portal interface. At the top, there is a header with the Nitto logo, 'DEALER PORTAL', 'HELLO ALN01', '0 Tires 0 lbs', a search icon, and a menu icon. Below the header, the page title is 'HOME > MUD GRAPPLER'. A message says '21 Products found' and 'QUANTITY AVAILABLE SHOWN IS FOR SHIP TO ADDRESS: 8042 HIGHWAY 72 W MADISON, AL 35758, NT00ALN01'. A 'SORT BY' dropdown is set to 'Relevance' with a '50' items per page option. On the left, there are filters for 'WIDTH' (33, 35, 37, 38, 40, More), 'ASPECT RATIO' (12.5, 13.5, 15.5, 70, 14.5, More), and 'RIM DIAMETER' (33, 35, 37, 38, 40, More). The main content area displays a table of tire products:

PRODUCT DESCRIPTION	TIRE SIZE	LOAD/SPEED	LOAD ID	SIDEWALL	WEIGHT	QUANTITY AVAILABLE	ORDER QUANTITY	ADD TO ORDER
Mud Grappler SKU#: 200500 ARTICLE#: 40445	38x15.50R 18LT D 128Q	128	D	Bk	99 lbs	69	0	<a href="#">ADD TO ORDER</a>
Mud Grappler SKU#: 200510 ARTICLE#: 40446	38x15.50R 20LT D 125Q	125	D	Bk	101 lbs	132	0	<a href="#">ADD TO ORDER</a>
Mud Grappler SKU#: 200520 ARTICLE#: 40449	40x15.50R 22LT D 127Q	127	D	Bk	111 lbs	71	0	<a href="#">ADD TO ORDER</a>
Mud Grappler SKU#: 200540 ARTICLE#: 40257	37x13.50R 20LT E 127Q	127	E	Bk	88 lbs	226	0	<a href="#">ADD TO ORDER</a>

Once on this page, you can scroll through the different sizes available for this tire.

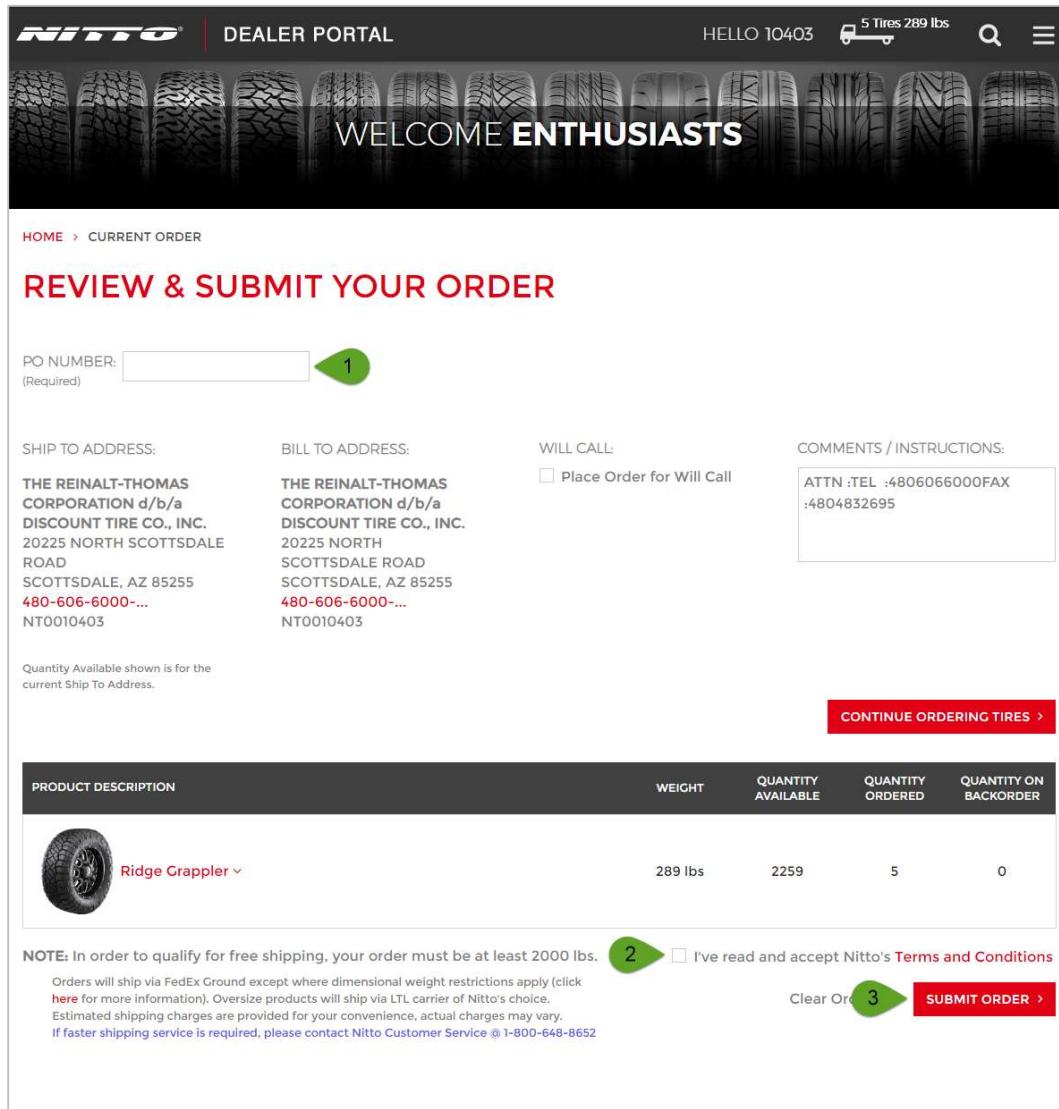
1. There are filters on the left side for Width, Aspect Ratio and Rim Diameter. Just click on a size to apply the filter to the list. You can click on the applied filter amount reset the list.
2. On the left side is the quantity available. This is the quantity available to order.
3. If you are going to order tires, simply enter the quantity to order and click on the Add to Order button. You will see confirmation that the quantity was added to your order.

The screenshot shows the Nitto Dealer Portal interface. At the top, there is a header with the Nitto logo, 'HELLO 10403', '7 Tires 488 lbs', a search icon, and a menu icon. A green circle with the number '5' is on the top right. The main content area displays a confirmation message: 'Added to Your Order' for '38X15.50R18 D 128Q NTGMT' with 'Weight 198lbs' and 'Quantity Added 2'. A red 'COMPLETE ORDER' button is shown. A green circle with the number '4' is on the right side. Below the message, there is a 'FOR SHIP TO ADDRESS:' dropdown set to 'TSDALE, AZ 85255, NT0...', a 'SORT BY' dropdown set to 'Relevance', and a '50' items per page option. On the left, there are filters for 'WIDTH' (33, 35, 37, 38, 40, More), 'ASPECT RATIO' (12.5, 13.5, 15.5, 70, 14.5, More), and 'RIM DIAMETER' (33, 35, 37, 38, 40, More). The main content area displays a table of tire products:

TIRE SIZE	LOAD/SPEED	LOAD ID	SIDEWALL	WEIGHT	QUANTITY AVAILABLE	ORDER QUANTITY
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4. Once you have finished adding tires to the order you can click on Complete Order to go to the checkout page.
5. You can also click on the truck at the top of the page.

## Completing Order



WELCOME ENTHUSIASTS

HOME > CURRENT ORDER

### REVIEW & SUBMIT YOUR ORDER

PO NUMBER:  1 (Required)

SHIP TO ADDRESS:

**THE REINALT-THOMAS CORPORATION d/b/a DISCOUNT TIRE CO., INC.**  
20225 NORTH SCOTTSDALE ROAD  
SCOTTSDALE, AZ 85255  
**480-606-6000...**  
NT0010403

BILL TO ADDRESS:

**THE REINALT-THOMAS CORPORATION d/b/a DISCOUNT TIRE CO., INC.**  
20225 NORTH SCOTTSDALE ROAD  
SCOTTSDALE, AZ 85255  
**480-606-6000...**  
NT0010403

WILL CALL:

Place Order for Will Call

COMMENTS / INSTRUCTIONS:

ATTN :TEL :4806066000FAX :4804832695

Quantity Available shown is for the current Ship To Address.

CONTINUE ORDERING TIRES >

PRODUCT DESCRIPTION	WEIGHT	QUANTITY AVAILABLE	QUANTITY ORDERED	QUANTITY ON BACKORDER
Ridge Grappler	289 lbs	2259	5	0

NOTE: In order to qualify for free shipping, your order must be at least 2000 lbs. 2 I've read and accept Nitto's [Terms and Conditions](#).  
Orders will ship via FedEx Ground except where dimensional weight restrictions apply (click [here](#) for more information). Oversize products will ship via LTL carrier of Nitto's choice. Estimated shipping charges are provided for your convenience, actual charges may vary. If faster shipping service is required, please contact Nitto Customer Service @ 1-800-648-8652

Clear Order 3 SUBMIT ORDER >

- Once you get to the checkout page, you'll be **required to enter a valid purchase order number**. Submitting an order without a **valid PO** will show an error message.

PO NUMBER: <input type="text" value="123456"/> (Required)	PLEASE ENTER A VALID PO NUMBER
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- Once the PO# is entered, click the terms and conditions box.
- Click Submit Order. After the order is submitted, you will get a confirmation that your order was placed. (see below)

## ORDER CONFIRMATION

Your Confirmation Number is **2904160000**.

Thank you for placing an order with Nitto Tires.

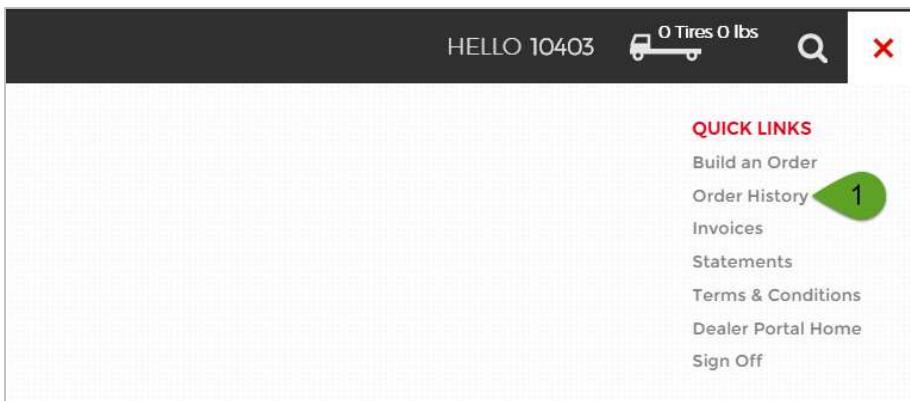
What happens next:

We'll email you this Order Confirmation for your records.

We'll email you a Delivery Order notification once the order is submitted to the warehouse for shipping.

To view or make changes to your order, please visit the [Order History](#) section, which is located in the  menu icon at the top right of this page.

## Order History



1. To view orders after they have been placed, open the menu on the top right and click on Order History.

HOME > ORDER HISTORY

SORT BY   1 2 > 50

	DATE SUBMITTED	PO NUMBER	ORDER NUMBER	STATUS	ORDERED BY	LOCATION
<input type="checkbox"/>	04/16/2019	4700000000	2904160000	In Process	10403	THE REINALT-THOMAS CORPORATION d/b/a DISCOUNT TIRE CO., INC. - 20225 NORTH SCOTTSDALE ROAD SCOTTSDALE, AZ 85255
<input type="checkbox"/>	04/09/2019	1234	180796000	In Process	nt0010403	THE REINALT-THOMAS CORPORATION d/b/ - 20225 NORTH SCOTTSDALE ROAD SCOTTSDALE, AZ 85255
<input type="checkbox"/>	04/09/2019	1234	180867000	In Process	nt0010403	THE REINALT-THOMAS CORPORATION d/b/ - 20225 NORTH SCOTTSDALE ROAD SCOTTSDALE, AZ 85255

If you need assistance placing an order, you can call Dealer Support at 1-800-953-8696 or email us at [support@nittotire.com](mailto:support@nittotire.com)