

## SAFETY GEAR ORDERING INFORMATION

DISCOUNT TIRE IS PLEASED TO ANNOUNCE THE LAUNCH OF THE NEW UNIFORM ORDERING WEBSITE!

Image Solutions will begin providing on-line ordering for your store's PPE needs at:

**[www.DiscountTireAttire.com](http://www.DiscountTireAttire.com)**

### Instructions to Place Orders:

- Log onto the website **[www.DiscountTireAttire.com](http://www.DiscountTireAttire.com)** using your location's Cost Center
  - Your Cost Center is a 6-digit number, example: ABC001
  - Your Password is your 4-digit Site Number with 4 leading zeroes added, example: 00001234
    - **Note:** COS003 – Password is your 4-digit Site Number followed by 4 leading zeroes
- Click on the item category at the top of the page (Safety)
- Click on "Masks and Gaiters"
- Choose the mask style needed – Neck Gaiters or Reusable Face Masks
- Choose quantity desired and click "**Add to Cart**"
  - **Note: Masks are packs of 24 units and Gaiters 50 units.**
- When you are finished shopping, click the cart icon at the top right of the page, or click "**Proceed to Checkout**" on the cart view pop up.
- Verify that all items and quantities are correct. At this stage you can make any changes needed
- Once you are satisfied with your order, click the "**Proceed to Checkout**" button located at the bottom right of the page
- Your order will be shipping to the Store's address.
- Your payment method should be Invoice
- Verify all order details are correct.
- Click the "**Submit Order**" button at the bottom of your page. You will receive an order confirmation number.
- Once your order is placed, you can review order details and obtain tracking information under the "**My Account**" tab.

**Questions:** Please call Image Solutions Customer Service at 888-756-9898

7:00 AM – 5:00 PM PST Mon-Fri., or e-mail [CS@eimagesolutions.com](mailto:CS@eimagesolutions.com)

THANK YOU!