

Flow of Tasks: Bayside Environment

Directions: Use this tool to observe completion of workflow tasks in a Bayside environment.
 This tool is used to observe and coach the steps and flow (order of completion) of standard work.
 Use Bayside Task Timing Checklist to support coaching of opportunities.



		Crew Chief	Service Coordinator	Service Techs (LT)	Service Techs (RT)
PREP	(1) Vehicle In				
	(2) Check Spare & Other non-serviced Assemblies				
	(3) Raise Vehicle				
	(4) Perform Service Area Inspection				
	(5) Remove second assembly	(1) Remove second assembly			
	(6) Communicate Findings to SC	(2) Pre-Benediction			
		(3) Stage Next Work Order			
			(2) Vehicle Work - Keep Together		
	(7) Next Vehicle - Pull & Stage Product	(4) Next Vehicle – Communicate with CC for next vehicle inventory			
	(8) Support STs	(5) Support STs			
WORK		(6) Reset TPMS			
		(7) Validate Work Completed			
		(8) Lower Vehicle			
		(9) Pull Vehicle Out			
		(10) Benediction			
CLOSE		(11) File Paperwork			
		(12) CSL In/Out			
		(Repeat)			
			(Repeat)		

LEGEND: [Satisfactory, checked] / Circled = opportunity note