

Vision POS - Canceling an Appointment

Purpose and Overview

How to cancel an existing appointment.

Steps

Step	Application	Action
1	GK OMNI	Click 'Appointments List'
2	Appointments	Select the appropriate Date from the calendar
3	Appointments	Select Appointment
4	Appointments	Click 'View Appt'
5	Appointments	Click 'Cancel'
6	Appointments	Click 'Yes' on the confirmation modal
7	Appointments	Select the appropriate Cancel reason
8	Appointments	Click 'Confirm'
9	Appointments	Click 'OK'

Contact

If you have any questions, please contact VisionStoreExperienceTeam@discounttire.com.