Vision POS - Scheduling a Tire Rotation for an Existing Customer

Purpose and Overview

How to write up a Rotation & Balance for an existing customer with an appointment for a later date/time.

Steps

Step	Application	Action
1	Customer / Vehicle	Input the customer phone number
2	Customer / Vehicle	Click the 'SEARCH BY CUSTOMER' button
3	Customer / Vehicle	Select the customer record
4	Customer / Vehicle	Click the 'SELECT CUSTOMER' button
5	Customer / Vehicle	Select the customer vehicle.
6	Customer / Vehicle	Select 'Apply Customer / Vehicle'
7	GK OMNI	Click 'Product Browse'
8	Product Browse	Select 'Tire Rotation Quick Link'
9	Product Browse	Click 'Proceed to Checkout'
10	GK OMNI	Click 'Checkout'
11	GK OMNI	Click 'Service Later'
12	GK OMNI	Select 'Yes' to Add / Modify Appointment
13	Appointments	Select Appt Date / Time
14	Appointments	Click 'Confirm'
15	Appointments	Click 'OK' to confirm
16	GK OMNI	Select the type of receipt

Contact

If you have any questions, please contact VisionStoreExperienceTeam@discounttire.com.

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